

Council Business Meeting

February 19, 2019

Agenda Item	Second Reading of an Ordinance Amending Ashland Municipal Code 2.13, Transportation Commission	
From	Scott Fleury PE	Deputy Public Works Director
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SUMMARY

Before the Council is the second reading of an ordinance to update Ashland Municipal Code (AMC) section 2.13 that establishes the Transportation Commission. The Transportation Commission requested the code be updated to include clarifications to their power and duties, a specific link to the Planning Commission and to strengthen language associated with establishing a subcommittee on an as needed basis.

POLICIES, PLANS & GOALS SUPPORTED

Promote effective citizen communication and engagement

- 2.1 Engage community in conversation about core services, desired service levels and funding mechanisms.
- 2.2 Engage boards and commissions in supporting the strategic plan.

Develop and support land use and transportation policies to achieve sustainable development.

- 13.3 Support alternative transportation choices.

PREVIOUS COUNCIL ACTION

At the February 4, 2019 meeting, council moved this update to second reading. At the November 11, 2012 Business Meeting, Council previously approved an ordinance update of AMC 2.13 that reduced the number of Transportation Commission members from nine to seven.

BACKGROUND AND ADDITIONAL INFORMATION

The update to AMC 2.13 clarifies commission duties, strengthens the connection to the Planning Commission and improves language for establishing a subcommittee. The Commission recommends the amended code language.

FISCAL IMPACTS

The only fiscal impacts are soft costs associated with staff time to update the AMC.

STAFF RECOMMENDATION

Staff recommends Council approve first reading of the Ordinance and schedule a second reading.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

- 1) I move to approve second reading of an ordinance titled: An Ordinance Updating Ashland Municipal Code 2.13, Transportation Commission.
- 2) Take no action.

REFERENCES & ATTACHMENTS

Attachment 1: An Ordinance Amending Section 2.13 of the Ashland Municipal Code: Transportation Commission.

1 opportunity to conveniently and safely use the transportation mode of our choice, and allow us to
2 move toward a less auto-dependent community.”

3 **2.13.02 Established Membership**

4 A. *Voting Members.* The Transportation Commission is established and shall consist of seven
5 (7) voting members as designated by the Mayor and confirmed by the council. Voting members
6 will all be members of the community at large and will represent a balance of interest in all
7 modes of transportation.

8 **B. Staff Liaison. The Director of Public Works or designee shall serve as the primary staff** 9 **liaison and as Secretary of the Commission**

10 C. *Nonvoting Ex Officio Membership.* ~~The Director of Public Works or designee shall serve as~~
11 ~~the primary staff liaison and as Secretary of the Commission.~~ Including the staff liaison, there
12 will be twelve (12) total nonvoting ex officio members who will participate as needed and will
13 include one member of the Council as appointed by the Mayor, Community Development and
14 Planning, Police, Fire, Southern Oregon University, Ashland Schools, Oregon Department of
15 Transportation, Rogue Valley Transportation District, Ashland Parks and Recreation, Jackson
16 County Roads, Airport Commission.

17 **2.13.030 Powers and Duties, Generally**

18 The Transportation Commission will review and make recommendations on the following topics
19 as it relates to all modes of Transportation:

20 1. Safety: will develop, coordinate and promote transportation safety programs **policies and**
21 **programs;**

22 2. Planning:

23 *Will review and serve as the primary body to develop recommendations for the City’s long
24 range transportation plans **and assist with ancillary transportation plans (sidewalk and safe**
25 **routes to school, transit, traffic, parking, etc.).**

26 *Will review and make recommendations to the Planning Commission on Type III Planning
27 Actions during the pre-application process.

28 3. Funding: will make recommendations to the ~~City’s transportation section of the Capital~~
29 ~~Improvements Program;~~ **Public Works Director on the transportation section of the City’s**
30 **Capital Improvements Program;**

1 4. Advocacy: will advocate and promote all modes of transportation to ensure that modal equity
2 is a reality in Ashland.

3 *Facilitate coordination of transportation issues with other governmental entities.

4 *Select one or more ~~member liaisons~~ members to attend ~~and participate~~ meetings with other
5 transportation related committees in the Rogue Valley.

6 *Examine multi-modal transportation issues.

7 **5. The Transportation Commission will review and forward traffic implementation designs**
8 **to the Public Works Director for final approval and implementation.**

9 **2.13.050 Traffic Sub-Committees**

10 A. *Purpose.* ~~The purpose of the Traffic Sub-Committee is to enable the Transportation~~
11 ~~Commission to focus on broad transportation concerns by reducing the number of routine and~~
12 ~~general nonroutine traffic items that come before the full Commission and to insure the~~
13 ~~Transportation Commission will have sufficient time to devote their full attention to the overall~~
14 ~~transportation matters at issue. **a Transportation Commission subcommittee is to focus on**~~
15 **specific transportation topics of concern and bring back critical information for discussion**
16 **with the whole body.**

17 B. *Membership.* Subcommittees will be established for a specified purpose and duration and will
18 consist of three regular members of the Transportation Commission who shall sit concurrently on
19 the full Commission. Specific sub-committee members shall be appointed by the Transportation
20 Commission. The Public Works Director and Transportation Commission Chair shall determine
21 what matters warrant Sub-Committee involvement and meetings shall be convened on an as
22 needed basis.

23 C. *Minutes.* Meetings must be noticed and must have summary minutes. No final decisions will
24 be made at the subcommittee level. All recommendations will go to the full Transportation
25 Commission. All Sub-Committee summary minutes will be forwarded for the next scheduled
26 Transportation Commission meeting.

27 **SECTION 2. Severability.** The sections, subsections, paragraphs and clauses of this ordinance
28 are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the
29 validity of the remaining sections, subsections, paragraphs and clauses.

30 **SECTION 3. Codification.** Provisions of this Ordinance shall be incorporated in the City Code,
and the word “ordinance” may be changed to “code”, “article”, “section”, or another word, and

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the sections of this Ordinance may be renumbered or re-lettered, provided however, that any
Whereas clauses and boilerplate provisions (*i.e.*, Sections [No(s.)] need not be codified, and the
City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C)
of the City Charter on the ____ day of _____, 2019, and duly PASSED and ADOPTED
this ____ day of _____, 2019.

Melissa Huhtala, City Recorder

SIGNED and APPROVED this ____ day of _____, 2019.

John Stromberg, Mayor

Reviewed as to form:

David H. Lohman, City Attorney