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# CITY OF ASHLAND



## MISCELLANEOUS FEES AND CHARGES DOCUMENT

**ADOPTED: May 19, 2015**

**EFFECTIVE: July 1, 2015**



## PARKS AND RECREATION MISCELLANEOUS FEES AND CHARGES

**ADOPTED: May 19, 2015**

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**MISCELLANEOUS FEES AND CHARGES**

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## **Section 1-Administration**

### **Administration Services/Finance Miscellaneous Fees and Charges**

#### **Administrative Billing Charge**

(up to 10%) Per Billing

#### **Business License Fees**

##### **Initial Business License Application Fee**

Licensee shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year from the date of the application with a minimum fee of \$25.00  
Applicable to all businesses except for rental properties with fewer than 2 dwellings, pursuant to AMC 6.04.020.A.

\$120.00 for first 2 employees\*  
+\$5.00 for each additional employee

##### **Temporary Business License Application Fee**

\$25.00

##### **Renewal Application Fee**

\$75.00 for first 2 employees\*  
+\$10.00 for each additional Employee

##### **Late Application Fee**

\$25.00

##### **Late Renewal Fee (paid 30 days after the due date)**

10% with a minimum of \$25.00

\*Pursuant to AMC 6.04.020.F. Employee. Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. For purposes of this ordinance employee also means a licensed real estate sales person or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

#### **Medical Marijuana Dispensary Permit Fees**

##### **Permit Application Fee**

Initial application - July 1 – June 30

\$80.00

Applicant shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year, from the date of the application with a minimum fee of \$40.00 and an \$80.00 maximum.

\$10.00/month

##### **Permit Renewal Fee**

Due each July 1

\$60.00

##### **Late Application Fee**

After the start of business

\$25.00

##### **Late Renewal Fee (paid 30 days after the due date)**

10% with a minimum of \$25.00



**Utility Billing Miscellaneous Fees and Charges**

**Administrative Fees:**

Notification of Pending Collection	\$10.00
Returned Check Charge	\$35.00

**Reconnection Charge:**

During Business Hours	\$25.00
After Hours or Holidays	\$100.00

**Service Connection:**

Normal working hours	\$10.00
Other Hours or Holidays	\$100.00

**Parking Fees**

**Parking Structure Fees:**

6:00 a.m. - 6:00 p.m. (or segment)	\$1.00
6:00 p.m. - 2:00 a.m. (per hour)	\$1.00
6:00 a.m. - 2:00 a.m. (maximum)	\$3.00

Parking permit (where applicable in City structure or lot)	
6:00 a.m. - 6:00 p.m. Monday - Saturday (unless otherwise posted)	\$20.00

<b><u>Parking Ticket Surcharge (citywide)</u></b>	\$4.00
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**Downtown Parking Area Fees:**

Short Term (<30 minutes) unloading from “marked” business vehicle with flashers	No charge
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Daily parking permit (Orange)- 1st day or fraction of day	\$10.00/day
Additional days (limited to 5 days; no charge on Sunday or federal holidays)	\$2.00/day

- Limit of two per business address at a time
- Applicable permits/licenses must be current
- Each permit is good for one parking space
- Not applicable to handicapped or short term spaces equal to or less than 15 minutes, green loading zones, fire or other restricted areas.

**Section 2—City Recorder**

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**City Recorder Miscellaneous Fees & Charges**

**Copy Fees**

Black and White Copies	Letter/Legal	Single-Sided	\$ .20 each
Black and White Copies	Letter/Legal	Double-Sided	\$ .40 each
Black and White Copies	Tabloid	Single-Sided	\$ .40 each
Black and White Copies	Tabloid	Double-Sided	\$ .80 each
Color Copies	Letter Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

**Audio Tapes**

CD/DVD/Cassette	\$5.00 each
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**Liquor Licenses**

Temporary Liquor License (processing fee)	\$10.00
Liquor License (new processing fee)	\$100.00
Liquor License (change of ownership processing fee)	\$75.00
Annual Renewal Liquor License	\$35.00

**Taxicab Licenses**

New Certification application (one-time processing fee)	\$250.00
Annual Renewal of Certificate	\$200.00 (per vehicle)

**Lien Searches** (fees set by Ordinance 2385 in 1986)

Routine requests	\$20.00
Rush/Fax Requests	\$30.00

**Elections** (amount set by Resolution #2009-05)

Required deposit for Citizens Initiative	\$500.00
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**Street/Alley Vacations** (filing fee set by Resolution 1994-24)

Required deposit of filing fee	\$500.00
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**Ambulance**

Annual renewal fee	\$300.00
Annual ambulance fee (each vehicle)	\$100.00

**Annexation**

Processing fee for County Department of Assessment	\$300.00
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**Research Fee**

Refer to Section 12, pg 37

## Section 3-Community Development

### Planning/Community Development Miscellaneous Fees and Charges

<b><u>Pre-Application Conference</u></b>	\$131.00
<b><u>Administration Actions</u></b>	
Final Plat Review:	
Partitions*	\$131.00+\$10/lot
Subdivisions*	\$335.00+\$28/lot
New Sign Permit	\$131.00+\$2.50/sq ft
Replacement Sign Permit	\$28.00+\$2.50/sq ft
Home Occupation Permits	\$28.00
Zoning permit (fence, accessory structure, etc.)	\$28.00
Land Use Approval Extension Request	\$335.00
Lot Line Adjustments	\$335.00
Any other Administrative Action	\$335.00
<b><u>Type I Reviews</u></b>	
Tree Removal Permit (not associated with another action)	\$28.00
Solar Setback Variance	\$1,012.00
Amendments to Conditions	\$1,012.00
Physical & Environmental Constraints Permit	\$1,012.00
Site Design Review - Accessory Residential Unit	\$658.00
Conditional Use Permit (Type I only)	\$1,012.00
Variance (Type I only)	\$1,012.00
Residential Site Review	\$1,012.00+\$67/unit
Final Plan Performance Standards	\$1,012.00+\$67/unit
Land Partitions	\$1,012.00+\$67/unit
Commercial Site Review	\$1,012.00+.5% of project value**
Any other Type I Review	\$1,012.00
Independent Review of Wireless Communication Facilities***	\$5000.00
<b><u>Type II Reviews</u></b>	
Conditional Use Permit (Type II only)	\$2,032.00
Variance (Type II only)	\$2,032.00
Outline Plan or Preliminary Plat for Subdivisions	\$2,032.00+\$136/lot
Final Plan with Outline	\$2,705.00+\$136/lot
Commercial Site Review	\$2,032.00+.5%(.005) of project value**
Any other Type II Review	\$2,032.00
Independent Review of Wireless Communication Facilities***	\$5000.00

\*(Does not include Public Works review fee, See pg 27)

\*\*Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.

\*\*\*The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000, and shall be used by the City for the costs of expert review of the application. If any time during the planning application process the account balance is less than \$1,000, the Applicant shall upon notification by the City replenish the account so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$10,000, and any unused portion of fee will be refunded.

### **Section 3-Community Development**

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#### **Type III Reviews**

Zone/Comprehensive Plan Map Change	\$2,705.00
Comprehensive Plan Change	\$2,705.00
Annexation	\$4,070.00
Urban Growth Boundary Amendment	\$4,070.00
Any other Type III Review	\$3,389.00

#### **Legislative Amendments**

Comprehensive Plan Map/Large Zoning Map Amendment	\$4,750.00
Land Use Ordinance Amendment	\$4,750.00
Comprehensive Plan Amendment	\$4,750.00
City Sponsored Legislation (City Council Directive)	\$0.00

#### **Appeals**

Appeal for initial Public Hearing <i>(Building Appeals Board/Demolition Review Board/Planning Commission)</i>	\$150.00
Appeal for Final Decision of City <i>(Planning Commission or City Council)</i>	\$325.00

#### **Solar Access**

Solar Access Permit (not a Solar Variance)	\$50.00+\$10.00 per lot affected
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#### **Community Development Fee**

This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review.	1.1% (.011) of new construction per building code definition of valuation
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#### **Community Development Copy Fees**

##### **Copy Fees**

Black and White Copies	Letter/Legal	Single-Sided	\$ .20 each
Black and White Copies	Letter/Legal	Double-Sided	\$ .40 each
Black and White Copies	Tabloid	Single-Sided	\$ .40 each
Black and White Copies	Tabloid	Double-Sided	\$ .80 each
Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

##### **Prepared Documents**

Site Design & Use Standards	\$5.00
Street Tree Guide	\$5.00
Transportation Element	\$5.00
Downtown Plans (2001, 1998)	\$5.00
Street Standards Guide	\$5.00
Comprehensive Plan/Land Use Code	\$40.00

##### **Research Fee**

Refer to Section 12 on page 37

**Building Division Permit Fees for Commercial and Residential**

In accordance with OAR 918-050-0030, the applicant for a building permit shall provide an estimate of construction costs at the time of application. Permit valuations shall include value of all work, including materials and labor, for which the permit is issued. This estimate shall also include the cost of electrical, gas, mechanical, plumbing, and permanent equipment and systems. The City will also prepare an estimate of the building valuation based on the current ICC Valuation table that is published and updated annually. The building permit will be based on the highest of these two estimates.

**Building Permit Fees**

Total Value of Work Performed

\$1.00 to \$500.00	\$10.00
\$501.00 to \$2,000.00	\$10.00 for the first \$500.00 plus \$1.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$32.50 for the first \$2000.00 plus \$6.00 for each additional \$1000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$170.50 for the first \$25,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$283.00 for the first \$50,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$433.00 for the first \$100,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof

**Plan Review Fee for Commercial and Residential**

Plan Review Fee	A plan review fee equal to 65% of the structural permit fee shall be due at application
Additional Plan Review Fee	\$65.00 per hour
Special Inspection Agreement (QAA) Review Fee	\$65.00 per hour
Deferred Submittal Fee	65% of structural permit fee of deferred submittal valuation with a \$50.00 minimum fee

**Miscellaneous Fees for Commercial**

Commercial Fire Sprinkler/Fire Suppression/ Fire Alarm	Total value of work performed (structural permit fee)
Commercial Fire Sprinkler/Fire Suppression/ Fire Alarm Plan Review	65% of structural permit fee

**Note:** See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/value of work

### **Section 3-Community Development**

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#### **Inspection Fees for Commercial and Residential**

Inspections for which no building permit applies (minimum 1 hour)	\$65.00 per hour; per inspector
Re-inspection Fee	\$65.00
Inspections outside normal business hours (minimum 1 hr)	\$130.00 per hour; per inspector
Temporary Certificate of Occupancy and Reapplication Fee (s)	\$56.00
Demolition Permit Fee (per Building)	\$65.00

#### **Change of Occupancy Fees**

Special Inspection:

Single Building	\$65.00 per hour; 1 hour minimum
Multiple Buildings or Tenant Spaces in a building or on a single lot	\$65.00 per building, per inspector, per hour; 1 hour Minimum
Special Inspection Report	\$65.00 per hour
Re-issued Certificate of Occupancy	No Charge

#### **Residential Plumbing Permit Fees**

##### **New Residential**

	<b><u>Cost Each</u></b>
1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose bibs; ice maker; under floor low-point drains; and rain-drain packages)	\$285.00
2 bathrooms/1 kitchen	\$345.00
3 bathrooms/1 kitchen	\$405.00
Each additional bathroom (over 3)	\$45.00
Each additional kitchen (over 1)	\$45.00

##### **Remodel / Alterations**

Remodel / Alterations (minimum fee)	\$40.00
Each fixture, appurtenance, and first 100 ft of piping	\$15.00

##### **Miscellaneous Residential**

Minimum Fee	\$40.00
Piping or private storm drainage systems exceeding the first 100 ft	\$22.00
Backflow Assembly	\$15.00

##### **Residential Fire Sprinkler (include plan review)**

$\$2.44 \times \text{total square footage of structure} = \text{Sprinkler Valuation}$   
(use Building Permit Fees Valuation Table on page 13 for fee calculation)

##### **Manufactured Dwelling or Pre-Fab**

Connections to building sewer and water supply	\$50.00
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##### **RV and Manufactured Dwelling Parks**

Base fee (including the first 10 or fewer spaces)	\$150.00
Each additional 10 spaces	\$100.00

**Commercial Plumbing Permit Fees**

**Commercial, Industrial, and Dwellings other than one - or two-family**

Minimum fee	\$40.00
Each fixture	\$15.00
Piping (based on number of feet)	\$0.75/ft

**Miscellaneous**

Minimum fee	\$40.00
Specialty fixtures	\$15.00
Re-inspection (no. of hrs. x fee per hour)	\$65.00
Special requested inspections (no. of hrs x fee per hour)	\$65.00

**Medical gas piping**

Minimum fee	\$50.00
Valuation \$500 to \$2,000	\$50.00 + \$5 per \$100 of valuation
Valuation \$2,001 to \$25,000	\$125.00 + \$18 per \$100 of valuation
Valuation \$25,001 to \$50,000	\$540.00 + \$14 per \$100 of valuation
Valuation \$50,001 to \$100,000	\$890.00 + \$9 per \$100 of valuation
Valuation greater than \$100,000	\$1,340.00 + \$8 per \$100 of valuation

**Residential Mechanical Permit Fees**

<b><u>Mechanical Permit Minimum Fee</u></b>	\$50.00
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**Furnace/Burner including ducts & vents**

Up to 100k BTU/hr.	\$12.00
Over 100k BTU/hr.	\$15.00

**Heaters/Stoves/Vents**

Unit Heater	\$15.00
Wood/pellet/gas stove/flue	\$15.00
Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system	\$12.00
Evaporated cooler	\$15.00
Vent fan with one duct/appliance vent	\$7.50
Hood with exhaust and duct	\$10.00
Floor furnace including vent	\$15.00

**Gas Piping**

One to four outlets	\$6.00
Additional outlets (each)	\$0.75

**Air-handling Units, including Ducts**

Up to 10,000 CFM	\$10.00
Over 10,000 CFM	\$15.00

### **Section 3-Community Development**

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#### **Compressor/Absorption System/Heat Pump**

Up to 3 hp/100K BTU	\$15.00
Up to 15 hp/500K BTU	\$25.00
Up to 30 hp/1,000 BTU	\$50.00
Up to 50 hp/1,750 BTU	\$60.00
Over 50 hp/1,750 BTU	\$75.00

#### **Incinerator**

Domestic incinerator	\$25.00
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#### **Commercial Mechanical Permit Fees**

Minimum Fee	\$50.00
Total valuation of mechanical system and installation costs	0.5% of valuation

#### **Miscellaneous Fees**

Re-inspection	\$65.00
Specially requested inspection (per hour)	\$65.00
Regulated equipment (un-classed)	\$50.00

#### **Electrical Permit Fees**

##### **Residential per unit, service included** **Cost Each**

1,000 sq. ft. or less	\$106.00
Each additional 500 sq. ft. or portion thereof	\$19.00
Limited energy	\$25.00
Each manufactured home or modular dwelling service or feeder	\$50.00
Multi-family residential	\$45.00

##### **Residential and Commercial—Services or Feeders/installation, alteration, relocation**

200 amps or less	\$63.00
201 to 400 amps	\$75.00
401 to 600 amps	\$125.00
601 to 1,000 amps	\$163.00
Over 1,000 amps or volts	\$375.00
Reconnect Only	\$50.00

##### **Temporary Services or Feeders**

200 amps or less	\$50.00
201 to 400 amps	\$69.00
401 to 600	\$100.00
Over 600 amps or 1,000 volts, see services or feeders section above	

##### **Branch Circuits: new, alteration, extension per panel**

Branch circuits <b><u>with</u></b> purchase of a service or feeder	\$3.00
Branch circuits <b><u>without</u></b> purchase of a service or feeder:	
First branch circuit	\$43.00
Each additional branch circuit	\$3.00



## Section 3-Community Development

### **Miscellaneous Fees: service or feeder not included**

Each pump or irrigation circle	\$50.00
Each sign or outline lighting	\$50.00
Signal circuit or a limited energy panel, alteration or extension	\$50.00
Specially requested inspection (per hour)	\$65.00
Each additional inspection over the allowable	\$50.00

### **Residential Restricted Energy Electrical Permit Fees**

<b><u>Fee for all systems*</u></b>	\$25.00
Audio and stereo systems	
Burglar alarm system	
Doorbell	
Garage-door opener	
Heating, ventilation, & air-conditioning systems	
Landscape lighting & Sprinkler controls	
Landscape irrigation controls	
Outdoor landscape lighting	
Vacuum Systems	
Each additional inspection	\$25.00

\*For new construction, this permit fee covers all systems listed or can be sold separately.

### **Renewable Energy Systems**

5 KVA or less	\$79.00
5.01 KVA to 15 KVA	\$94.00
15.01 KVA to 25 KVA	\$156.00

Wind generation systems in excess of 25 KVA:

25.01 KVA to 50 KVA	\$204.00
50.10 KVA to 100 KVA	\$469.00

*For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040*

Solar generation systems in excess of 25 KVA: \$6.25/KVA

*The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this sub-section include three inspections. Additional inspections will be billed at an hourly rate.*

### **Building Permit Reinstatement Fee**

A building permit expires after a period of 180 days from the date of issue with no inspection activity.

To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Building, Plumbing, Mechanical, Electrical).

**\*If the sum of the original permit fee subject to reinstatement is less than \$50.00, a reinstatement fee equal to half of the value of the original permit fee shall be accessed for permit reinstatement.**

### **Section 3-Community Development**

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#### **State of Oregon Surcharge - ORS 455.210(4)**

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

#### **Building Permit Refund Policy**

The City Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

#### **The following fees are not refundable**

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process. Refund amounts can be placed on account for future use and no administrative fees are charged.

#### **How to request a refund**

Submit the following documents to the Community Development Department at 51 Winburn Way:

- Approved set of plans (stamped)
- Job Inspection card
- Letter of refund request signed by applicant/owner with mailing address for refund check

The refund will be processed within 30 days of the date of the request letter.

#### **Excavation/Grading Fees**

**See attachment 1. Exhibit A, Resolution 2006-19 (page 42)**

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**Electric Miscellaneous Fees and Charges**
**Temporary Service Drop**

Single Phase Underground temp 300 amps or less	\$247.00
Single Phase Overhead temp 300 amps or less	\$295.00
Three Phase	Actual Cost

**Meter Charges****Meter Tests for accuracy**

Once in twelve months	No Charge
Two or more times in twelve months	\$176.00
Meter repairs/replacement (Damaged by Customer)	Actual Cost

**Non Radio Frequency Meter Charges**

Conversion from Radio Frequency (RF) to Non RF meter	No Charge
Monthly Fee to manually read Non RF meter	No Charge

**Non Sufficient Funds Check Fee**

\$35.00

**Reconnection Charge**

Normal working hours	\$25.00
Other hours or Holidays	\$100.00

**Service Calls**

Once in twelve months	No Charge
Two or more times in twelve months	\$203.00
Other hours or Holidays	\$303.00

**Service Connection for Applicant**

Normal working hours	\$10.00
Other hours or Holidays	\$100.00
Deenergize Service	\$254.00

**Scheduled work after hours**

Actual Cost

**Unauthorized Connection**

\$215.00

**Section 4– Electric**

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**Line Extension Charges**

**New Single-Family Residential Service**

Overhead service in existing developed areas from distribution line to and including meter	\$580.00
Overhead service upgrade or increased service for 300 amps or less	\$580.00
Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City.	\$1217.00
Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City.	\$697.00
*Underground Distribution Installation Charges: Per Lot less house service and engineering fees.	\$1,186.00
*Subdivisions of 0 to 20 engineering fee per lot	\$171.00
* Subdivisions of 21+ engineering fee per lot	\$259.00
*Three Phase subdivision as required by city per lot	\$259.00
Any overhead/underground service over 300 amps	Actual Cost
Commercial, Institutional and Industrial Service	Actual Cost
**Blower Door Leak Test (gas heat customers only)	\$75.00
**Duct Leak Test (gas heat customers only)	\$125.00

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\* Methodology:  $\text{Current ENR Rate} - \text{Old ENR Rate} / \text{Old ENR Rate} = \% \text{ Rate of Adjustment}$   
 $(9515.86 - 9289.65) / 9289.65 = 2.44\%$

Source: Engineering News Record Construction Cost Index (ENR)

\*\*Electric heat customers = no fee

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**Fire Miscellaneous Fees and Charges**
**Copy Fees**

Black and White Copy	Letter/Legal Single Sided	\$ .20 each
Black and White Copies	Letter/Legal Double Sided	\$ .40 each
Black and White Copies	Tabloid Single Sided	\$ .40 each
Black and White Copies	Tabloid Double-Sided	\$ .80 each
Color Copy	Letter/Legal Single Sided	\$ 1.50 each
Color Copy	Tabloid	\$ 3.00 each

**Report Fees:**

Non patient	
Pre-hospital Care Reports	\$12.00 for 10 pages or less \$15.00 over 10 pages

Fire Incident Reports	\$12.00 for 10 pages or less \$15.00 over 10 pages
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Photographs	\$12.00 per case request
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CD/DVD	\$19.00 per case request
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Mailing Cost	Actual Cost
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**Research Fee**

Refer to Section 12  
on page 37

**Fire Fees**

Cost Recovery	Equipment	*Per Current Oregon State Fire Marshal Standardized Cost Schedule
	Personnel	*\$50.00 per person per hour – 2 Hour minimum per person
Hazardous Materials Cleanup		Actual Cost

**Emergency Medical Services:**

FireMed Annual Household Fee-Annual Renewal	\$55.00 per year
FireMed Plus Annual Household Fee-Annual Renewal	\$95.00 per year
Emergency Medical Service Fee –Aid Call	\$310.00 per patient
Ambulance Base Rate (per current rate schedule)	\$1,055.44 per patient
Ambulance Mileage Rate (per current rate schedule)	\$14.00 per mile
Ambulance Base rate for sit-up patients	\$527.72 per patient
Ambulance Waiting Time	\$25.00 per 1/2 hour
Ambulance Stand By (2 hour minimum)	\$100.00 per hour
On scene Coordinator	\$50.00 per hour
Extra attendant	\$45.00 each

*Ambulance Service Area III 2015 rate schedule*

*Base rates will be adjusted (in bold) each calendar year by the most current rate schedule posted by the Center for Medicare/Medicaid Services (CMS) that sets the “Ambulance Inflation Factor”. Other rates and mileage charges will be updated as approved by the County Commissioners.*

**Section 5-Fire**

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**Fire and Life Safety**

**Plan Checks**

Any Building Permit - 24% of the Building Division Structural Permit Fee and Plan Check Fee  
New Subdivision or Land Partition - 24% of the Engineering Subdivision Plat Check Fee

**Other**

Fire Hydrant Flow Tests required for new installations will be assessed at \$100 per flow test.  
Any review required by the Oregon Fire Code, and which does not involve a building permit, will be charged at the rate of \$50.00 per hour. A minimum charge of \$25.00 will be assessed to these reviews.  
When the Building Division assesses additional fees for plan reviews and/or field inspections, any fire department staff time associated with that activity will be included in their fees at their specified rate.

**First Aid/CPR Classes**

Basic Life Support (BLS) for Healthcare Providers CPR Class	\$55.00/person
Heart Saver CPR & First Aid Class	\$55.00/person
Heart Saver CPR Class	\$35.00/person
Family and Friends CPR Class	\$5.00/person

**Inspection Fees**

Initial Inspection (Re-inspection Included)

Occupancy Type		
“B”	0-1,000 sf.	\$35.00
	1,001-3000 sf.	\$52.00
Occupancy Type		
“A, E, F, H, I, M, S”	0-3,000 sf. + B 1,001-3,000	\$52.00
Occupancy Type		
“A,B, E, F, H, I, M, S”	3,001-10,000 sf.	\$102.00
	10,001-20,000 sf.	\$152.00
	Over 20,000 sf.	\$203.00
Occupancy Type “R, SR”	3 to 10 Units	\$52.00
	11 to 40 Units	\$102.00
	41 to 70 Units	\$153.00
	Over 70 Units	\$203.00
Non-Compliance after 2 <sup>nd</sup> Inspection		
Inspection Fee +		\$54.00
Non-Compliance after 3 <sup>rd</sup> Inspection		
Inspection Fee +		\$107.00
Non-Compliance after 4 <sup>th</sup> Inspection /		
Subsequent Inspections Inspection Fee +		\$158.00

**Weed Abatement**

Staff time	Refer to Section 12 on page 37
Mailing Cost	Actual Cost
Weed Abatement by Contractor	Actual Cost

**Information Technology Miscellaneous Fees and Charges**

**Installation Fees**

Basic installation-Pre-wired CATV outlets only (Additional charges for parts and supplies apply)	\$ 20.00
Add Trap (“filter”)	\$10.00
New customer cable modem activation	\$10.00
Cable Modem Refurbished 90 –day replacement warranty	\$50.00
Additional materials Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets.	\$10.00
Wi Max standard installation	\$200.00

**Disconnect Fees**

Disconnect	\$50.00
Remove Trap (“Filter”)	\$10.00

**Truck Roll**

\$35.00

**Field Technician Hourly Rate**

Non-standard work such as advancing troubleshooting, non-standard outlets, fishing wire inside walls, etc.	\$55.00
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**Consulting and Technical Support Hourly Rate**

For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge on hour.	\$85.00
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**Non-City Employee Staff Screening**

Charge for each vendor employee submitted for authorization to Access AFN and City Service Center facilities.	\$150.00
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**Fiber Service Installation**

Overhead served connections	Individual Business Case (IBC) & quote
Underground served connections	IBC & quote

**Ethernet**

Transit @ 100 Mbps	IBC & quote
Transit @ 1000 Mbps	IBC & quote

## **Section 6-Information Technology**

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**Static IP Address** \$5.00/mo each

Maximum of 5 Static Internet Protocol (IP) addresses\*

- Minimum level of service for static IP and Quality of Service (QoS) is “CHOICE” or higher service tier.

**QoS Fee** \$3.50/mo

VOIP (phone) enhancement available with AFN  
Choice or higher service level through AFN certified  
Modems.

**Business Augmented Upload Package (additional 5 Mbps)** \$15.00/mo

Available exclusively on AFN Direct Small Office/Home Office (SOHO)  
or Small Business

Must have current City of Ashland Business License

*\*Additional fee added to base AFN Direct retail rates on specific packages.*

Maximum SOHO upload speed with augmented upload service at up to 9 Mbps  
Small Office/Home Office Business Augmented Upload Package @\$80/month

Maximum Small Business upload speed with augmented upload service at up to 10 Mbps  
Small Business Augmented Upload Package @ \$100.00/month

**Non-return of customer premise equipment (CPE) devices** \$300.00

CPE's must be returned on disconnect date of AFN services.

**Cable TV (CATV) Seasonal Reconnects & Disconnects** \$10.00/visit

Disconnects & reconnects  
Service change  
Install HBO filter

**CATV House Amp Fee** \$35.00/each

**Utility Billing Lobby Signage Fee** \$100.00/mo.

**Cable Modem Rental** \$5.00/mo.

**Non Return of Rented Modem at Closing of Account** \$50.00each

**Cable Modem Purchase** \$50.00/each

\* Resolution 2010-28 (Section 2, page 38) grants Information Technology management ability to set promotional rates.



**Municipal Court Miscellaneous Fees and Charges**

<b><u>Court Administration Fees</u></b>	<b><u>Crime</u></b>	<b><u>Violation</u></b>
Appeal Transcript Fee	\$35.00	\$10.00
City Attorney Deferred Sentence/Diversion	\$60.00	N/A
Civil Compromise Costs	\$75.00	N/A
Compliance Inspection Fee	N/A	\$25.00
Court Appointed Counsel Fees and Charges	Billed ranging from \$250 - \$600	
Default Judgment	N/A	\$15.00
Discovery Fees Imposed in Accordance with Miscellaneous Fees & Police Department Resolutions	See Police and City Recorder Fees	
Diversion by Municipal Court: Classes I-IV, A-D		
Unclassified and Specific Fine Violations	N/A	Presumptive Fine
Extend/Amend City Attorney Deferred Sentence/Diversion	\$45.00	N/A
Failure to appear for Bench Trial/Show Cause hearing	\$90.00	\$70.00
Failure to Appear for Jury Trial	\$150.00	N/A
Forfeiture of Security	\$25.00	\$25.00
Mediation of Violation (Municipal Court Mediation)	N/A	\$65.00
Non Sufficient Funds Check	\$35.00	\$35.00
Court Costs	\$35.00	\$45.00
Expunction	\$240.00	\$240.00
Show cause Admission of Allegation	\$25.00	N/A
Bench Probation Fee	\$100.00	N/A

**Bank Costs**

Warrant \$25.00

**Other**

Domestic Partnership Registration \$25.00

All other fees and charges inconsistent with the fees and charges set forth herein are repealed. Nothing in the Resolution is intended to detract from the inherent power of the Court pursuant to general law to impose fees and charges established in state law of city ordinance in addition to the fees and charges specified herein.

**Section 8-Police**

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**Police Miscellaneous Fees and Charges**

<b><u>Police Reports</u></b>	\$12.00 for reports 10 pages or less \$15.00 for reports over 10 pages
<b><u>Research Fee</u></b>	Refer to Section 12 on page 37
<b><u>Visa Letters</u></b>	\$19.00
<b><u>Fingerprints Cards</u></b>	\$35.00 first card \$10.00 each additional card
<b><u>Photographs (CD):</u></b>	\$19.00
<b><u>Audio Tapes/ICOP Videos</u></b>	\$19.00
<b><u>Non Sufficient Funds Check Fee</u></b>	\$35.00
<b><u>Impound/Tow Fee:</u></b>	\$105.00 Cash only
<b><u>Taxi Operator License</u></b>	\$20.00 renewal \$42.00 new

**Public Works Miscellaneous Fees and Charges**

**Copy Fees**

Black and White Copies	Letter/Legal	Single-Sided	\$0.20 each
Black and White Copies	Letter/Legal	Double-Sided	\$0.40 each
Black and White Copies	Tabloid	Single-Sided	\$0.40 each
Black and White Copies	Tabloid	Double-Sided	\$0.80 each

Color Copies	Letter/Legal	Single-Sided	\$1.50 each
Color Copies	Tabloid	Single-Sided	\$3.00 each

Existing maps printed in color on HP1055CM plotter (24lb bond Paper)

Arch C	18 x 24	3.00 sq. ft.	\$18.00
Arch D	24 x 36	6.00 sq. ft.	\$36.00
Arch E	36 x 48	12.00 sq. ft.	\$72.00

Existing maps or copies of existing maps copied in B&W on Xerox 3030 large format copier (20lb bond paper)

Arch C	18 x 24	\$2.00
Arch D	24 x 36	\$3.00
Arch E	36 x 48	\$4.00

Note: Maps printed on materials other than the specified bond are double the standard print fee

**Plat & Plan Checks**

Subdivision Plats

(does not include planning review fee See page 11)

\$741.00 plus  
\$112.00 per lot

Condominium Plats

\$741.00 plus  
\$112.00 per lot

Partition Plats

(does not include 24% Fire Department Review Fee)

\$397.00

\*Delete duplicate fee. Collected in the subdivision plat and/or inspection fee\*

Engineering Development Fee

(this fee is charged concurrently with Building Permit Fees at the time of building permit applications. Applies To all new residential dwelling units and commercial Developments. Remodels, additions and accessory Buildings are not assessed this fee.)

0.75% of valuation

## **Section 9-Public Works**

### **Public Works/Engineering Inspections, Permits, etc**

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Subdivision Construction Inspection/ Public Works Improvement Inspection	5% Engineer Fee (5% of the public improvement cost)
Street or Alley Excavation Permit	\$200.00 + based on pavement age
Encroachment Permit	\$200.00
Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway Apron, etc.)	\$65.00
Dust Suppression Permit	\$65.00
Driveway Painting Permit (includes a can of paint)	\$16.00
Right-of Way Closure-Street	\$200.00
Right-of Way Closure-Sidewalk(>72 hrs)	\$65.00
Right-of Way Closure-Sidewalk(<72 hrs)	\$16.00
Right-of Way Closure-Parking Space(>72 hrs)	\$65.00
Right-of Way Closure-Parking Space(<72 hrs)	\$16.00
Block Party	\$16.00
Sidewalk Dining–Annual Renewal (minimum 50 sq. ft)	\$4.50/sq. ft.
Functional Item–Annual Renewal	\$65.00
Special Event Permits (per Resolution 2012-08): Base Special Event Permit Fee (plus applicable Fees below) Events that require city staff overtime	\$130.00
Rush Fee (less than 90 days advance notice)	60% of city staff O/T \$250.00
Loaned Functional Item, Pennant Application Fee	\$135.00
Publication Box Per Publication-Annual Renewal	\$27.00
Special vehicle Permit-Initial Fee	\$276.00

**Section 9-Public Works**

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Special vehicle Permit-Annual Renewal	\$111.00
Penalty for No Permit	150% of permit cost
Street or Alley Vacation	\$669.00

An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one-year following the application date.

**GIS Data & Mapping Services**

GIS Hourly Rate	\$81.00
Information on Disk	\$41.00/utility per Quarter section
Planning Pre-Application Maps	\$22.00
Plotting Fee	\$6.00/square foot
New Address Assignment	\$38.00/address #
Street Name Approval Fee	\$107.00

**Section 9-Public Works**

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**Sanitary Sewer Connection Fees**

Sanitary sewer mainline video inspection \$334.00  
(cost based on time and materials) minimum

**Water Connection Fees**

The installation of all new water services and large taps regardless of size will be charged on a time and materials basis.

First Utility Locate at an address No Charge

Additional Locates at same address \$73.00

Water meter re-read

Once in 12 months No Charge

Each additional re-read in 12 months \$33.00

Water Meter Field Test \$51.00

Water Meter Bench Test

3/4" or 1" Water Meter \$113.00

1 1/2" or 2" Water Meter \$212.00

Larger Meters Actual Cost

Water pressure check once in 12 month No Charge

Each additional pressure check in 12 months \$41.00

Water Chlorination Test -Subdivision retest upon failure (cost based on time and materials) \$671.00

Water Pressure Test -Subdivision retest up failure (cost based on time and materials) \$402.00

**Cemetery Fees**

Sales of grave spaces or burial plots:

(fees split, 40% to the cemetery fund & 60% to the cemetery trust fund)

Grave Space -Lawn and Monument Sections	\$514.00
Grave Space -Baby Land	\$162.00
Grave Space -Niches (bronze)	\$434.00
Grave Space -Urn garden	\$162.00
Grave space -Crypt	\$1,087.00

**Sales of liners and markers**

(fees split, 40% to the cemetery fund & 60% to the cemetery trust fund)

Concrete cemetery box, including setting	\$434.00
Concrete liners	Cost plus 10%
Final inscriptions	\$158.00 min charge
Niche Vases	\$152.00
Grave markers	Wholesale cost X 2.5 not to exceed \$700.00
Grave marker setting, concrete base	\$162.00
Monticello burial vault (sealed concrete)	\$1,196.00

## **Section 9-Public Works**

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### **Sexton Fees**

Opening and closing graves, ground	\$434.00
Opening and closing graves, double-deep	\$488.00
Opening and closing graves, infant	\$162.00
Opening and closing crypts	\$434.00
Opening closed crypts	\$434.00
Opening and closing niches	\$110.00
Opening closed niche	\$110.00
Inter cremains in grave spaces	\$162.00
Scattering of cremains	\$110.00
Disinterment	\$1,081.00/in advance
Saturday, Sunday or Holiday burial	\$434.00

### **Miscellaneous Fees**

Grave Setup Rental	\$108.00/occurrence
Tent Rental	\$54.00
Perpetual care lots, sold before 1927	\$110.00

### **Vases:**

Galvanized	\$44.00
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\*cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

### **2013 CPI and ENR Calculations**

Methodology:  $\text{Current CPI Rate} - \text{Old CPI Rate} / \text{Old CPI Rate} = \% \text{ Rate of Adjustment}$   
 $(236.293 - 232.773) / 232.773 = 1.5\%$

Methodology:  $\text{Current ENR Rate} - \text{Old ENR Rate} / \text{Old ENR Rate} = \% \text{ Rate of Adjustment}$   
 $(9701.96 - 9455.98) / 9455.98 = 2.6\%$

### **CPI used for**

Plat & Plan Checks  
Public Works/engineering Inspections, Permits, etc.  
GIS Data & Mapping Services  
Cemetery Fees

### **ENR used for**

Sanitary Sewer Connection Fees  
Water Connection Fees



**Ashland Airport Fees**

Fees are new to Miscellaneous Fees & Charges book only . No changes to previous years fees as per Resolution 2014-09

**Lease type A - City owned - Rentals**

T-Hangars without doors	\$180.00
T-Hangars with doors vintage	\$228.00
T-Hangars with doors contemporary	\$286.00*
Helicopter Hangar	\$228.00
Box Hangar “shell rental” (privately built City owned)	0.28 sq ft/month (building footprint)

**“Amenities” for any City owned hangar**

Office Space	.25 sq ft/month (office space inside dimension)
Bathroom	.03 sq ft/month (building footprint)
Heat	.01 sq ft/month (building footprint)

- Heat = any upgraded heat source including gas and electric
- Building footprint = outside wall dimension

Month tie-downs**	\$47.00 (small)	\$58.00 (large)
Overnight tie-downs**	\$7.00 (small)	\$11.00 (large)

**Lease type B - Ground Lease - City owned hangars**

Ground Lease - No minimum footage	20.0¢/sq ft/yr
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**Lease type C - Ground Lease - Privately owned hangars**

Privately owned ground lease	
Minimum footage 60x40	46.8¢/sq ft/yr

**Hangar reservation fees**

T-Hangar - Basic Fee	\$100.00; and 75.00 is applied to first months rent
Ground Lease Space	\$2,000.00 Non Refundable space reservation fee*

\*Reservation fee is valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite.

**Specialized Aviation Service Operations (SASO) Fee (Annual)**

The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate.

**Section 9-Public Works**

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**Mobile Service Providers (MSP) Airport User Fee (Annual)**

Basic Fee \$350.00 for first two employees, plus \$25.00 each additional employee for annual operators.  
\$100.00 for Temporary MSPs (90 days maximum – not renewable).

**Freight Operation**

(follows Medford International Airport adjustments annually)

Tariff Rate 5.83/1,000 lbs

\*Additional electrical surcharge of \$5.00 per month will be added to this amount.

\*\* Large aircraft defined as a single engine turbo-prop or multi-engined aircraft with a gross certified aircraft weight of 6000 lbs or greater



**Section 10**  
**Parks and Recreation**  
**Miscellaneous Fees and Charges**

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## **Section 10-Parks and Recreation**

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### **Parks Miscellaneous Fees and Charges**

#### **Wedding Packages**

Lithia Park Sites \$200.00/4 hrs.

#### **Group Picnic Rentals**

Cotton Memorial Area \$75.00/4 hrs.  
Madrone Area \$55.00/4 hrs.  
Top Southern Lawn \$55.00/4 hrs.  
Hillside Picnic Area \$55.00/4 hrs.  
Sycamore Grove \$75.00/4 hrs.  
Brinkworth Area \$55.00/4 hrs.  
Lawn below Upper Duck Pond \$75.00/4 hrs.  
Butler Bandshell \$220.00/8 hrs.

#### **Deposits**

Picnic Areas \$75.00  
Lithia Park Weddings \$75.00  
Butler Bandshell \$150.00  
Buildings Security \$150.00 (refundable after cleaning)

#### **Special Event Fees**

Special Event Application Fee \$25.00  
Street Closure Fee \$75.00  
Park Booth fee \$25.00/per booth (max. 10)

#### **Alcohol Fee**

\$150.00 (non-refundable)

#### **General Building Reservations**

The Grove Full Facility \$41.50/hr. on weekdays  
\$50.00/hr. on weekends  
The Grove Otte/Petterson \$23.00/hr. on weekdays  
\$35.00/hr. on weekends  
Hunter Park Senior Center \$23.00/hr. on weekdays  
\$35.00/hr. on weekends  
Long Term User Fee \$20.00 (at least 6 days/yr)  
Oak Knoll Golf Course \$23.00/hr. on weekdays  
\$35.00/hr. on weekends  
Pioneer Hall/Community Center \$23.00/hr. on weekdays  
\$35.00/hr. on weekends  
Miscellaneous Equipment Fee \$100.00  
Electricity Use Fee \$25.00 per 4 hours  
(jump houses & Batting Cages)

#### **Field Usage**

Tournaments \$36.50/day each team  
Ball field Lights \$34.00/hr  
1 Day per week/season \$100.00

**Section 10-Parks and Recreation**

2 Days per week/season	\$150.00
3-4 Days per week/season	\$200.00
5-7 Days per week/season	\$250.00

**Calle Seating**

Artisans	\$7.00/sq. foot
Restaurant Seating	\$6.00/sq. foot

**Daniel Meyer Pool**

	<u>Youth</u>	<u>Adult</u>
Admission	\$3.00	\$3.50
Lap Swim	\$3.00	\$3.50
Water Aerobics	\$4.00	\$4.00
Swim Lessons	\$40/\$42/\$48	

(age of child/length of lesson)

Senior Only Sessions	\$3.00 (65 and over)
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	<u>10 Punch</u>	<u>20 Punch</u>
Private Lessons	\$18.00	
Open Swim/Lap punch card (age dependant)	\$25.00/30.00	\$40.00/50.00

Water Aerobics punch card	\$55.00
Season Pass (age dependant)	\$165.00/195.00

**Youth Recreation Programs**

60/40 split with instructor and Parks Department

**Adult Recreation Programs**

60/40 split with instructor and Parks Department

**Ashland Rotary Centennial Ice Rink**

Youth Admission	\$3.50
Adult Admission	\$4.00
Skate Rental	\$2.50
Adult Hockey Admission	\$5.50
Youth Hockey Admission	\$5.00
Adult Hockey Punch Card	\$50.00
Youth Hockey Punch Card	\$45.00
Open Skate/Kids Only Punch Card	\$30.00
Ice Skating Private Lesson	\$10.00 per 30mins
Helmets	\$8.00
Group Rental	\$5.00

**Oak Knoll Golf Course Annual Passes:**

Annual Pass-Single	\$1,100.00
Annual Pass-Family	\$1,540.00

**Daily Adult Fees (ages 18 to 54)**

<b><u>9 Holes</u></b>	
	November-February \$14.00
	March-October \$16.00

## **Section 10-Parks and Recreation**

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<b><u>18 Holes</u></b>	November-February	\$20.00
	March-October	\$24.00
	Daily Coupon Rate	\$10.00
<b><u>Daily Senior Fees (ages 55 &amp; up)</u></b>		
<b><u>Monday-Friday Only</u></b>		
<b><u>9 Holes</u></b>	November-February	\$12.00
	March-October	\$14.00
<b><u>18 Holes</u></b>	November-February	\$18.00
	March-October	\$22.00
<b><u>Daily Junior Fees (ages 8 to 17)</u></b>		
<b><u>9 Holes</u></b>	Year-Round	\$5.00
<b><u>18 Holes</u></b>	Year-Round	\$10.00
<b><u>Driving Range</u></b>	One token (35) balls	\$3.00
<b><u>Cart Fees (per person)</u></b>		
<b><u>9 Holes</u></b>	Year Round	\$10.00
	Year Round Senior rate	\$8.00
<b><u>18 Holes</u></b>	Year Round	\$13.00
<b><u>Community Garden Fees</u></b>	10x10	\$29.00-\$34.50 depending on location
	10x20	\$49.00-\$57.50 depending on location
	20x20	\$75.00-\$86.50 depending on location
	4x12	\$29.00
	Refundable Deposit	\$20.00
<b><u>Nature Center School Programs</u></b>		\$200.00/Class
<b><u>Nature Center Community Programs</u></b>		70/30 split with instructor and Parks Department
<b><u>Oak Knoll Golf Course Wedding Fees</u></b>		
	November-February	\$1,500.00 - full day
	November-February	\$800.00 - half day
	March-October	\$750.00 - full day
	March-October	\$400.00 - half day
<b><u>Maps</u></b>	City of Ashland Map	\$3.00 (or 2 maps for \$5.00)
	Watershed Map	\$3.00 (or 2 maps for \$5.00)

## **Section 11-Rates and Charges Set by Separate Resolutions**

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### **Rates and Charges Set by Separate Resolutions Listed Below\***

#### **System Development Charges (SDCs)**

Parks and Recreation SDCs -Resolution 2000-29  
Transportation SDCs -Resolution 1999-42  
Sewer SDCs -Resolution 2006-27  
Storm SDCs -Resolution 2002-15  
Water SDCs -Resolution 2006-27

#### **Utility Rates and Fees**

AFN Utility Fees -Resolution 2010-28  
Electric Rates - Resolution 2014-06  
Sewer Rates -Resolution 2014-03  
Storm Drain Fees -Resolution 2014-05  
Transportation Fees -Resolution 2014-04  
Water Rates -Resolution 2014-02

#### **SECTION 12 - Research Fee**

- A. The City shall charge a research fee based on the hourly wage of the staff person doing the research, and the fee shall be billed in fifteen minute increments. The hourly wage used to calculate the research fee shall not include the cost of benefits. The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the actual cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, supervising a person's inspection of original documents to protect the integrity of the records, summarizing, compiling, or tailoring a record, either in organization of media, to meet the person's request.

The City may charge for search time even if it fails to locate any records responsive to the requestor even if the records located are subsequently determined to be exempt from disclosure. Copies of documents provided by a routine file search of 15-30 minutes or less will be charged at a copy rate established in the annual fee resolution.

- B. The City may include a fee established to reimburse for the costs of time spent by the city attorney in reviewing the public records, redacting materials from the public records into exempt and nonexempt records. The City fee may also include the cost of time spent by an attorney for the City in determining the application of the provisions of ORS 192.505.
- C. The City may not establish a fee greater than \$25 unless the requester is provided with written notification of the estimated amount of the fee and the requestor confirms in writing that he/she wants the City to proceed with making the records available.
- D. Prepayment shall be required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, and overpayment shall be refunded.

*\*All of the above resolutions can be found in full text on the City of Ashland's Website:*

*<http://ashland.or.us>*

## Section 13 - Building Valuation Data

# Community Development Department —Building Safety Division

Methodology for calculation of permit valuation



People Helping People Build a Safer World®

## Building Validation Data – February 2015

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2015. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the "average" construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2012 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

### Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are "average" costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural

building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

### Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

### Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

### Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

### Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.  
2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:  
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:  
B/IIB = \$161.88/sq. ft. Permit Fee:  
Business = 16,000 sq. ft. x \$161.88/sq. ft x 0.0075  
= \$19,426



## Section 13 - Building Valuation Data

### Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

**Square Foot Construction Costs** <sup>a, b, c, d</sup>

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	229.03	221.51	216.10	207.06	194.68	189.07	200.10	177.95	171.21
A-1 Assembly, theaters, without stage	209.87	202.35	196.94	187.90	175.62	170.01	180.94	158.89	152.15
A-2 Assembly, nightclubs	177.89	172.85	168.07	161.49	151.98	147.78	155.80	137.68	132.99
A-2 Assembly, restaurants, bars, banquet halls	176.89	171.85	166.07	160.49	149.98	146.78	154.80	135.68	131.99
A-3 Assembly, churches	211.95	204.43	199.02	189.98	177.95	172.34	183.02	161.22	154.48
A-3 Assembly, general, community halls, libraries, museums	176.88	169.36	162.95	154.91	141.73	137.12	147.95	125.00	119.26
A-4 Assembly, arenas	208.87	201.35	194.94	186.90	173.62	169.01	179.94	156.89	151.15
B Business	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
E Educational	195.85	189.10	183.56	175.25	163.21	154.58	169.21	142.63	137.99
F-1 Factory and industrial, moderate hazard	108.98	103.99	97.83	94.17	84.37	80.56	90.16	69.50	65.44
F-2 Factory and industrial, low hazard	107.98	102.99	97.83	93.17	84.37	79.56	89.16	69.50	64.44
H-1 High Hazard, explosives	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	N.P.
H234 High Hazard	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	58.67
H-5 HPM	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
I-1 Institutional, supervised environment	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
I-2 Institutional, hospitals	308.50	301.79	295.93	287.50	272.14	N.P.	281.10	254.09	N.P.
I-2 Institutional, nursing homes	213.56	206.85	200.99	192.56	179.22	N.P.	186.16	161.17	N.P.
I-3 Institutional, restrained	208.37	201.66	195.80	187.37	174.54	167.98	180.97	156.48	148.74
I-4 Institutional, day care facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
M Mercantile	132.61	127.57	121.79	116.21	106.35	103.15	110.52	92.05	88.36
R-1 Residential, hotels	182.28	175.70	170.83	162.68	150.87	146.84	162.68	135.49	131.23
R-2 Residential, multiple family	152.86	146.27	141.41	133.25	122.04	118.01	133.25	106.66	102.41
R-3 Residential, one- and two-family	143.93	139.97	136.51	132.83	127.95	124.61	130.57	119.73	112.65
R-4 Residential, care/assisted living facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
S-1 Storage, moderate hazard	101.01	96.02	89.86	86.20	76.60	72.79	82.19	61.73	57.67
S-2 Storage, low hazard	100.01	95.02	89.86	85.20	76.60	71.79	81.19	61.73	56.67
U Utility, miscellaneous	77.10	72.64	68.12	64.64	58.13	54.28	61.62	45.49	43.33

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

**Section 14 - Attachments**

**Attachment 1.**



**CITY OF  
ASHLAND  
GRADING FEES**

Exhibit A

**General.** Fees shall be assessed in accordance with the provisions of this section.

**Plan Review Fees.** When a plan or other data are required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be as set forth in Table A. Separate plan review fees shall apply to retaining walls or major drainage structures as required. For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

**Grading Permit Fees.** A fee for each grading permit shall be paid to the City of Ashland, Building Dept. as set forth in Table B. Separate permits and fees shall apply to retaining walls or major drainage structures as required. There shall be no separate charge for standard terrace drains and similar facilities.

**TABLE A – GRADING PLAN REVIEW FEES**

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$100.00
101 to 1,000 cubic yards	\$125.00
1,001 to 10,000 cubic yards	\$150.00
10,001 to 100,000 cubic yards	\$100.00 for the first 100,000 cubic yards, plus \$25.00 for each additional 10,000 yards or fraction thereof.
<b>Other Fees:</b>	
Additional plan review required by changes, additions or revisions to approved plans.....\$65.25 per hour* (minimum charge – one-half hour)	

\*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**TABLE B – GRADING PERMIT FEES<sup>1</sup>**

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$75.00
101 to 1,000 cubic yards	\$75.00 for the first 100 cubic yards plus \$25.00 for each additional 100 cubic yards or fraction thereof.
<b>Other Inspections and Fees:</b>	
• Inspections outside of normal business hours (minimum charge – two hours)	\$65.25 per hour
• Re-inspection fees	\$65.25 per hour
• Inspections for which no fee is specifically indicated (minimum charge-one half hour)	\$65.25 per hour <sup>2</sup>

<sup>1</sup>The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

<sup>2</sup>Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead equipment, hourly wages and fringe benefits of the employees involved.

