

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

	AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	<b>General Fund Financial Plan</b>	June 15 - Study Session	Administration/Finance	Adam Hanks adam.hanks@ashland.or.us Bryn Morrison bryn.morrison@ashland.or.us	Presentation
2	<b>Bee City USA Proclamation</b> - A proclamation designating National Pollinator Week and recognizing Ashland as an affiliate of Bee City USA.	June 16 - Regular Business Meeting	Administration	Mayor Stromberg john@council.ashland.or.us	Presentation
3	<b>COVID-19 Update &amp; Extension of COVID-19 Emergency Declaration</b> - Update on current COVID-19 situation and extending the emergency declaration for two more weeks.	June 2 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
4	<b>Award of Public Improvement Contract for Street Slurry Seals</b> - Contract with Doolittle Construction, Inc. for \$310,712.23 to slurry seal streets improving the roadway surfaces, protecting the underlying pavement and extending life on residential roads.	June 16 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
5	<b>Pathway Contracts for Janitorial Services</b> - Approval of contracts for janitorial services with Pathway for office facilities throughout the City and Parks and Recreation.	June 16 - Regular Business Meeting	Public Works/Parks /Fire	Mike Morrison michael.morrison@ashland.or.us Michael Black michael.black@ashland.or.us David Shepherd david.shepherd@ashland.or.us	Consent
6	<b>Approval of Liquor License for Wild Goose Café &amp; Bar</b> - Per AMC 6.32, Council will approve recommendations to the OLCC concerning granting, denying, modifying, or renewing of all liquor licenses within the city.	June 16 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
7	<b>Approval of Liquor License for the Ashland Independent Film Festival</b> - Per AMC 6.32, Council will approve recommendations to the OLCC concerning granting, denying, modifying, or renewing of all liquor licenses within the city.	June 16 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
8	<b>Public Hearing and Approval of a Resolution Confirming the City Provides Sufficient Municipal Services (Jurisdictional Qualifications) for State Subventions - Certifying City of Ashland Services</b> - Per Oregon Budget Law, the City Council is responsible for approving a resolution confirming jurisdictional qualification for state subventions following a public hearing each year.	June 16 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Public Hearing and Resolution
9	<b>Public Hearing and Approval of a Resolution Declaring the City's Election to Receive State Revenues</b> - Per Oregon Budget Law, the City Council is responsible for approving a resolution to receive state funds following a public hearing each year.	June 16 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Public Hearing and Resolution
10	<b>Public Hearing and Approval of a Resolution to Levy Taxes for the Fiscal Year July 1, 2020 through June 30, 2021</b> - Per Oregon Budget Law, the City Council is responsible for approving a resolution levying property taxes following a public hearing each year.	June 16 - Regular Business Meeting	Finance	Bryn Morrison bryn.morrison@ashland.or.us	Public Hearing and Resolution



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11	<b>Public Hearing and First Reading of Open Space Ordinance Amendment</b> - This item is a public hearing and first reading regarding a series of ordinance amendments to the Ashland Municipal Code (AMC) Title 18 Land Use to update and clarify the open space requirements for multifamily and single-family housing developments.	<b>June 16 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
12	<b>Citizens' Budget Committee Appointments</b> - Council votes on annual appointments of Citizens' Budget Committee members who terms expire on June 30, 2020 and any new applicants.	<b>June 16 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
13	<b>Update/Discussion of Finance Director Recruitment</b> - Staff will update the City Council on the Finance Director Recruitment and Selection Process. Finance Director interviews will be conducted in a closed Executive Session. Staff will propose Selection Criteria to be used during interviews and allow for Council discussion. After considering public input, Council will be asked to formally adopt Selection Criteria to be used during interviews for Finance Director.	<b>June 16 - Regular Business Meeting</b>	HR	<b>Tina Gray</b> tina.gray@ashland.or.us	New Business
14	<b>Food &amp; Beverage Tax Revenue Shortfall Plan</b> – This item is intended to provide initial draft ordinance language options that modify the distribution of Food and Beverage Tax revenues to the Wastewater Fund and Street fund in order to resolve projected revenue shortfalls for the remainder of the 2019-21 Biennium.	<b>June 16 - Regular Business Meeting</b>	Administration/Finance	<b>Adam Hanks</b> adam.hanks@ashland.or.us <b>Bryn Morrison</b> bryn.morrison@ashland.or.us	New Business
15	<b>Downtown Street Closures</b> – City staff will provide information on the process and cost to close East Main Street from Church Street to Gresham Street each weekend during the months of July and August to encourage activity in the downtown core in a way that is safe for pedestrians while allowing businesses to utilize the additional outdoor public space for business expansion to offset the COVID -19 restrictions in place. Main Street is State controlled facility and any closures require ODOT approval.	<b>June 16 - Regular Business Meeting</b>	Administration/Public Works	<b>Adam Hanks</b> adam.hanks@ashland.or.us <b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
16	<b>Review and Staff Direction for Ambulance Service Financial Review</b> – This item is a follow up request by Council from the June 2 Business Meeting to consider whether to direct staff to prepare a formal Request for Proposals (RFP) for consultant services contract for a financial analysis of the Ambulance Service. This also includes discussion for staff direction on the scope of work and intended deliverables for such a contract.	<b>June 16 - Regular Business Meeting</b>	Fire	<b>David Shepherd</b> david.shepherd@ashland.or.us	New Business
17	<b>Update on City Hall</b> - Discussion by Council on moving forward with City Hall.	<b>June 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
18	<b>Ambulance Service Area (ASA) #3 Contract Extension</b> – This item is a follow up request by Council from the June 2 Business Meeting to review and consider whether to direct staff to submit a request to Jackson County for a three year extension of the current ASA #3 contract.	<b>June 16 - Regular Business Meeting</b>	Fire	<b>David Shepherd</b> david.shepherd@ashland.or.us	Contract
<b>19</b>		<b>July 6 - Study Session</b>			
20	<b>Annual Presentation by the Forest Lands Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>July 7 - Regular Business Meeting</b>	Fire	<b>Chris Chambers</b> Chris.Chambers@ashland.or.us	Presentation



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21	<b>Request for Proposal (RFP) to Provide Internet Bandwidth</b> - approval of a RFP requesting proposals from companies interested in providing internet bandwidth, monitoring the City's internet bandwidth needs, and managing the network routing of the internet bandwidth.	<b>July 7 - Regular Business Meeting</b>	AFN	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Consent
22	<b>Hersey Street Close Out</b>	<b>June 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
23	<b>Affordable Housing Standards Update</b>	<b>July 20 - Study Session</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
24	<b>Appointment of SDC Committee members for the Storm Drain Master Plan</b>	<b>July 21 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
25	<b>Adoption of the Airport Master Plan</b>	<b>July 21 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
26	<b>Contract Approval IBEW Electrical</b> - Once a tentative agreement has been reached in negotiations, Council will be asked to ratify the agreements and authorize the City Administrator and Mayor to sign the new Labor Agreement with the IBEW Electrical Union.	<b>June 16 - Regular Business Meeting</b>	HR	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
27	<b>Contract Approval IBEW Clerical/Technical</b> - Once a tentative agreement has been reached in negotiations, Council will be asked to ratify the agreements and authorize the City Administrator and Mayor to sign the new Labor Agreement with the IBEW Clerical/Technical Union.	<b>June 16 - Regular Business Meeting</b>	HR	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
28		<b>August 3 - Study Session</b>			
29	<b>Proclamation for Hiroshima &amp; Nagasaki Day (Peace House)</b> - proclamation recognizing Hiroshima Day and Nagasaki Day and announcing vigil activities for both.	<b>August 4 - Regular Business Meeting</b>	Administration	<b>Mayor Stromberg</b> john@council.ashland.or.us	Presentation
30	<b>Public Hearing Annexation of 1511 Highway 99</b>	<b>August 4 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing
31	<b>Adoption of the Water Master Plan</b>	<b>August 4 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
32	<b>Update/Discussion Finance Director Recruitment</b>	<b>August 4 - Regular Business Meeting</b>	HR	<b>Tina Gray</b> tina.gray@ashland.or.us	New Business
33	<b>Update/Discussion on Public Works Director Recruitment</b>	<b>August 4 - Regular Business Meeting</b>	HR	<b>Tina Gray</b> tina.gray@ashland.or.us	New Business



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34		August 17 - Study Session			
35	<b>Annual Presentation by the Conservation Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 18 - Regular Business Meeting	Administration	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
36	<b>Miscellaneous Fees and Utility Rates Resolution</b> - A Resolution to approve changes to the Miscellaneous Fees and Charges Resolution as well as to Utility Rate Resolutions.	August 18 - Regular Business Meeting	Finance	<b>Bryn Morrison</b> bryn.morrison@ashland.or.us	Public Hearing and Resolution
37		August 31 - Study Session			
38	<b>Annual Presentation by the Climate Policy Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 1 - Regular Business Meeting	Administration	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
39	<b>One Year Review Ordinance 3176</b>	September 1 - Regular Business Meeting	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Presentation
40	<b>Proclamation for Home Inventory Week</b> - Proclamation recognizing National Home Preparedness Month and Home Inventory Week in Ashland.	September 1 - Regular Business Meeting	Fire	<b>David Shepherd</b> david.shepherd@ashland.or.us	Presentation
41	<b>Adoption of the TAP Master Plan</b>	September 1 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
42		September 14 - Study Session			
43	<b>Annual Presentation by the Airport Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 15 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
44		October 5 - Study Session			
45	<b>Proclamation for Indigenous Peoples' Day</b> - Proclamation recognizing Indigenous Peoples' Day in Ashland as the second Monday in October.	October 6 - Regular Business Meeting	Administration	<b>Mayor Stromberg</b> john@council.ashland.or.us	Presentation
46	<b>Annual Presentation by the Public Arts Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 6 - Regular Business Meeting	Community Development	<b>Aaron Anderson</b> aaron.anderson@ashland.or.us	Presentation



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47	<b>Update/Discussion regarding City Manager Recruitment</b>	<b>October 6 - Regular Business Meeting</b>	HR	<b>Tina Gray</b> tina.gray@ashland.or.us	New Business
48		<b>October 19 - Study Session</b>			
49	<b>Award of Final Engineering for Dam Safety Improvements</b>	<b>October 20 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
50		<b>November 2 - Study Session</b>			
51		<b>No Business Meeting - June 3</b>			
52		<b>November 16 - Study Session</b>			
53	<b>Annual Presentation by the Housing and Human Services Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>November 17 - Regular Business Meeting</b>	Community Development	<b>Linda Reid</b> linda.reid@ashland.or.us	Presentation
54		<b>November 30 - Study Session</b>			
55	<b>Annual Presentation by the Planning Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>December 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
56	<b>Adoption of Storm Drain Master Plan</b>	<b>December 1 - Regular Business Meeting</b>	Community Development	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
57		<b>December 14 - Study Session 5:00 PM</b>			
58	<b>Acceptance of Fiscal Year 2020 (2019/2020) Comprehensive Annual Financial Report (CAFR) and Component Unit Financial Report (CUFR)</b> - The CAFR for the City and the CUFR for Parks and Recreation is prepared each year as part of the state-required audit by an independent, certified and municipally licensed auditor. Council must review and accept both reports annually.	<b>December 15 - Regular Business Meeting</b>	Finance	<b>Bryn Morrison</b> bryn.morrison@ashland.or.us	New Business

