

Council Business Meeting

May 17, 2022

Agenda Item	2021/23 Supplement Budget & Resolution 2022-10	
From	Alison Chan	Interim Finance Director
Contact	Alison.Chan@ashland.or.us (541) 552-2003	

SUMMARY

During the course of the Biennium there are times that budget adjustments are necessary. The proposed budget amendments do not increase appropriations by more than ten percent.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for a mid-year amendments to the budget through the supplemental budget process.

This supplement budget contains two types of amendments: the first is merely a transfer of appropriations from one category to another which does not increase nor decrease the original budget; and the second is an additional appropriation of revenue which will increase the total budget. Because these proposed changes consist of transfer and additional appropriation of less than ten percent of the budgeted fund, Oregon budget law allows adoption by Council Resolution with no public hearing required.

The budget amendment reflects multiple increases in resources and appropriations.

Increase In resource:		
Parks Fund	Various Grants	24,146
Wastewater Fund	Loan Proceed for Outfall relocation Project	1,000,000
	Total Increased Resource	\$ 1,024,146
Increase In appropriation:		
Parks Fund	Nature center professional services	5,600
Parks Fund	playground equipment	14,400
Parks Fund	furniture for the Senior Center	4,146
Wastewater Fund	Outfall relocation project	1,000,000
	Total Increased Appropriation	\$ 1,004,146

The explanations of each change can be found on the attached Staff Supplemental Budget Request form.

FISCAL IMPACTS

The Supplemental Budget transfers increases revenue and appropriations within the budget.

STAFF RECOMMENDATION

That the Council adopt the attached resolution to authorize proposed changes as defined within this report for a 2021/23 supplemental budget.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to adopt Resolution 2022-10 authorizing a 2021/23 supplemental budget.

REFERENCES & ATTACHMENTS

Attachment 1: Resolution Adopting the Supplemental Budget

Attachment 2: Staff Supplemental Budget Request

1 **RESOLUTION NO. 2022-10**

2 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR CHANGES TO THE
3 2021/23 BIENNIAL BUDGET

4 **RECITALS:**

5 ORS 294.471 permits the governing body of a municipality to make a supplemental budget for
6 one or more of the following reasons:

- 7 a. An occurrence or condition which had not been ascertained at the time of the preparation
8 of a budget for the current year which requires a change in financial planning.
- 9 b. A pressing necessity which was not foreseen at the time of the preparation of the budget
10 for the current year which requires prompt action.
- 11 c. Funds were made available by another unit of federal, state or local government and the
12 availability of such funds could not have been ascertained at the time of the preparation of the
13 budget for the current year.

14 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,**
15 **RESOLVES AS FOLLOWS:**

16 SECTION 1. In accordance with provisions stated above, the Mayor and City Council of the
17 City of Ashland determine that it is necessary to adopt a supplemental budget, establishing the
18 following amendments:

	<u>Additional appropriations:</u>	
	<u>Appropriation</u>	<u>Resource</u>
<u>Parks Fund</u>		
Parks Division	14,400	
Recreation Division	5,600	
Senior Services Division	4,146	
Intergovernmental Revenues		24,146
	\$ 24,146	\$ 24,146
<u>Wastewater Fund</u>		
Public Works - Wastewater Treatment	1,000,000	
Other Financing Sources		1,000,000
	\$ 1,000,000	\$ 1,000,000

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SECTION 2. All other provisions of the adopted 2021-2023 BIENNIUM BUDGET not specifically amended or revised in this Supplemental Budget remain in full force and effect as stated therein.

SECTION 3. This resolution is effective upon adoption.

ADOPTED by the City Council this _____ day of _____, 20__.

ATTEST:

Melissa Huhtala, City Recorder

SIGNED and APPROVED this _____ day of _____, 20__.

Julie Akins, Mayor

Reviewed as to form:

Katrina Brown, City Attorney

Budget Supplemental Request

Date: 4/19/2022

Department: APRC

Explanation of request:

1. Grant from Ashland Parks Foundation fro AmeriCorps Service Member
2. Grant from Ashland Parks Foundation for Playground Equipment
3. Grant from Ashland Parks Foundation for Furniture at the Senior Center

New Revenue

Account Number	Line Item Name	Amount
0211.430120	Parks Grants	\$ 5,600
0211.430120	Parks Grants	\$ 14,400
0211.430120	Parks Grants	\$ 4,146.49
Total Amount of Transfer		\$ 24,146.49

Additional Appropriations (Expense)

Account Number	Line Item Name	Amount
125304.604100	Nature Center Professional Se	\$ 5,600.00
121200.704001	Park Ilmpovements	\$ 14,400.00
126900.601640	Senior Services Misc Supplies	\$ 4,146.49
Total Amount of Transfer		\$ 24,146.49

Requested By: Tara Kiewel

Approved By: 
Department Head

Budget Supplemental Request

Date: 5/3/2022

Department: Public Works

Explanation of request:

This supplemental budget increases the loan proceeds on an existing
Department of Environmental Quality Loan for the Wastewater Treatment Plant
Outfall Relocation project to incorporate the construction phase costs.

New Revenue

Account Number	Line Item Name	Amount
0675.490200	Proceeds from Debt Issuance	\$ 1,000,000
Total Amount of Transfer		\$ 1,000,000.00

Additional Appropriations (Expense)

Account Number	Line Item Name	Amount
086100.704200	Capiltized Projects	\$ 1,000,000.00
Total Amount of Transfer		\$ 1,000,000.00

Requested By: _____

Approved By:  5/3/2022
 Department Head

Increase In resource:

Parks Fund	Various Grants	24,146
Wastewater Fund	Loan Proceed for Outfall relocation Project	<u>1,000,000</u>
		\$
	Total Increased Resource	<u><u>1,024,146</u></u>

Increase In appropriation:

Parks Fund	Nature center professional services	5,600
Parks Fund	playground equipment	14,400
Parks Fund	furniture for the Senior Center	4,146
Wastewater Fund	Outfall relocation project	<u>1,000,000</u>
		\$
	Total Increased Appropriation	<u><u>1,004,146</u></u>