

# Council Business Meeting

June 1, 2021

<b>Agenda Item</b>	Public Hearing for 2021-22 Budget Approval and Related Resolutions	
<b>From</b>	Melanie Purcell	Finance Director
<b>Contact</b>	melanie.purcell@ashland.or.us	

## **SUMMARY**

At the May 14, 2021 meeting, the Citizens' Budget Committee recommended approval of the proposed budget with several amendments. The Budget Committee received public comments at each of its five meetings including holding a public hearing on May 14, 2021. Per Oregon Budget Law, the City Council is responsible for completing the approval process by holding a public hearing and completing the following after the public hearing:

- 1) Adoption of the BN2021-2023 Budget
- 2) Appropriation of the amounts necessary to implement the BN2021-2023 Budget
- 3) Approval of resolution levying property taxes
- 4) Approval of the resolution to attest to City services per State law
- 5) Approval of the resolution to qualify the City for and accept State-shared revenues

In addition, the Council is requested to approve the rate resolution(s) supporting the BN2021-2023 Budget. These include rate increases for Stormwater, Transportation, and Electric services. Finally, the Council is requested to approve a schedule of study sessions to review specific policy areas.

## **POLICIES, PLANS & GOALS SUPPORTED**

Administrative/Governance goal:

*"To ensure on-going fiscal ability to provide desired and required services at an acceptable level"*

## **PREVIOUS COUNCIL ACTION**

The City Council, as members of the Citizen Budget Committee, received the City Manager's Recommended BN 2021-2023 Budget on March 30, 2021 and participated in five meetings to review and discuss the budget elements. The Committee was provided detailed information during meetings as well as via responses to questions; all materials are posted on the City's website at [ashland.or.us/budgetprocess](http://ashland.or.us/budgetprocess). Public Comments were received electronically and via Zoom during the meetings. A Public Hearing was conducted on May 14, 2021.

## **BACKGROUND AND ADDITIONAL INFORMATION**

The City Manager and Budget Officer, with the assistance and support from the Department Director management team cut \$3.2 million over the initial Departmental submissions to develop the City Manager's Recommended BN2021-2023 Budget. In order to implement further reductions in either operations or capital expenditures, staff has a professional duty and requirement to inform Council of the ramifications of such actions and to seek policy direction prior to implementation. The magnitude of the changes needed to balance future budgets is significant enough to impact the character of elements of the community and may be in opposition to, or in conflict with, the stated expectations of the residents and Council. Federal funds provided through the American Recovery Plan Act (ARPA) authorized and allocated based on revenue replacement estimates allow for a more intensive and thoughtful process to determine the best actions to reduce services and/or increase revenues to improve cost recovery of specific services provided. The staff recommendation is to conduct a series of study sessions over the next 6 to 15 months to develop a long-term financial strategy.

Staff also recommends a shift from General Fund property taxes to Food & Beverage tax (F&B) revenues to support the Ashland Parks & Recreation Commission (APRC) beginning in FY2022-2023. In the second year of the biennium, staff recommends reductions in Franchise Fees paid by utilities to the General Fund (reducing cost of service for utility customers) and dedication of Franchise Fees to supporting transportation infrastructure in the Street Fund.

Minor rate increases are recommended for electric, stormwater, and transportation charges to sustain those operations. Water, Wastewater, and Ashland Fiber Network budgets do not include recommended rate changes for FY2021-2022. No rates were increased for FY2020-2021 for any of the City’s utility services.

The City Manager’s Recommended BN 2021-2023 Budget was approved by the Citizen Budget Committee with three amendments:

- *MOTION TO reduce the General Fund revenues by the \$100,000 from marijuana taxes and \$100,000 in expenditures and to increase the Housing Fund revenues by \$100,000 from marijuana taxes per annum; and*
- *BE IT THEREFORE RESOLVED, the Citizen Budget Committee recommends the Ashland City Council analyze what is viable to outsourcing in the General Fund and to bring it back for discussion; and*
- *BE IT THEREFORE RESOLVED, the Citizen Budget Committee recommends the Ashland City Council to find reductions and/or revenues to cover \$1 million in the General Fund over the next two years.*

The next phase the budget process includes the following steps by the Council:

- 1) Adoption of the BN2021-2023 Budget
- 2) Appropriation of the amounts necessary to implement the BN2021-2023 Budget
- 3) Approval of resolution levying property taxes
- 4) Approval of resolutions to revise rates
  - a. Electric
  - b. Stormwater
  - c. Transportation
- 5) Approval of the resolution to attest to City services per State law
- 6) Approval of the resolution to qualify the City for and accept State-shared revenues

#### Adoption of the BN2021-2023 Budget

The Budget resolution identifies the revenues and expenditures associated with each fund by organizational unit. Each fund is balanced with differences between operating revenues and total expenditures being covered through the use of fund balance or retained earnings. The City-wide budget including all funds totals \$263,949,218 and includes transfers between funds.

#### Appropriation of the amounts necessary to implement the BN2021-2023 Budget

The appropriations resolution is a requirement of state law and authorizes the expenditure of funds as identified through the budget resolution. The appropriations resolution adheres to the presentation required by Oregon Revised Statute including appropriation by organizational unit or program and by expenditure type when the organizational unit mirrors the fund. Total expenditures including transfers equal \$263,949,218.

#### Resolution levying property taxes

The biennial budget for the City provides appropriations and expenditure authority for a two-year period. However, the Council must elect to levy taxes annually. The Council cannot levy an amount greater than what has been approved by the Budget Committee in either year of the biennium without going through a prescribed public process prior to beginning the biennium. The public process would include republishing the amended budget and tax rate in the newspaper and a second public hearing to adopt the amended levy. The rate recommended by the Budget Committee is the maximum operating rate per state law and the rate

necessary to cover existing debt obligations which are lower than the previous year as the bond payments for Fire Station #1 have been completed. The total property tax rate is less than levied last biennium.

Resolutions to approval revision of rates

- a. Electric rates are proposed to increase by just over 4% on average. The rate increases vary across customer classification as part of a comprehensive strategy to equalize rates more consistently with cost of service so that any group of customers (residential, commercial, governmental, etc.) would not be significantly subsidizing other groups. The rate increases are necessary to ensure the health of the Electric Fund which currently has retained earnings below the recommended policy and rate study which evaluates the fiscal sustainability of the enterprise. The budget includes the purchase and related upgrades of the substation owned by Bonneville Power Administration (BPA). This project will allow the City to better control one of the elements that currently represents one of the most volatile price points in the charges from BPA and create greater capacity in the system. The anticipated timeline to recoup the investment is less than ten years.
- b. The Stormwater Utility Fee is proposed to increase by 9% or approximately 15 to 45 cents per month depending on the type of customer. For example, multi-unit residential units would see a 15 cents per month increase while single family homes would see 45 cents per month. This fee increase supports the necessary infrastructure improvements for compliance with state and federal regulations that govern the collection and discharge of stormwater.
- c. The Transportation Utility Fee is proposed to increase by 2.07% or one cent per month for warehouse use up to 19 cents per month for single-family residences. These rates are evaluated regularly to determine compliance with state law and to ensure equity across users of the City’s roadways. The fee is used to support street maintenance and repair.

Approval of the resolution to attest to City services per State law

ORS 221.760 provides that for cities located within counties having population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State of Oregon must be satisfied that the City provides certain municipal services. The City must adopt a resolution indicating that the City provides the minimum municipal services.

Approval of the resolution to qualify the City for and accept State-shared revenues

In order to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from tax imposed on the sale of liquor as part of State Revenue Sharing, the City must elect by resolution to receive these funds. In addition, the City must attest that it allows for recreational marijuana businesses and has levied a property tax in the preceding year. The City further confirms that it has held a public hearing regarding the receipt and use of state-shared revenues. This final stipulation is addressed through the public hearings the City holds on the budget.

Approval of a schedule of and topics for Council study sessions to develop a long-term fiscal strategy

As mentioned in the presentation of the City Manager’s Recommended BN2021-2023 Budget and in support of the Budget Committee’s recommendations, staff is proposing the following list of topics and suggested study session dates to work toward a long-term fiscal strategy. It is recommended that each session be two hours in length and occur on the regularly scheduled study session dates. Please note the Ambulance Study is already scheduled in the month of June.

<b>Date (5:30-7:30 p.m.)</b>	<b>Topic</b>
June	Ambulance Study
8/9/2021	Food & Beverage/ Franchise Fees
8/23/2021	General Fund Mandated vs. Discretionary Services
9/13/2021	General Fund Mandated vs. Discretionary Services
9/27/2021	General Fund Priorities
10/11/2021	General Fund Revenues
10/25/2021	Municipal Service Structures- Governmental Operations
11/8/2021	Water/ Wastewater Capital
11/22/2021	Stormwater/Transportation Capital
12/13/2021	Electric/ Other Capital
1/10/2022	Utility Rates
1/24/2022	Ashland Fiber Network
2/14/2022	Debt
2/28/2022	Municipal Service Structures- Enterprise Operations
3/14/2022	TBD
3/28/2022	TBD

### **FISCAL IMPACTS**

As described in the City Manager’s Recommended BN2021-2023 Budget as amended by the Ashland Citizen Budget Committee.

### **STAFF RECOMMENDATION**

Staff recommends approval of all eight resolutions associated and consistent with the recommendations made by the Citizen’s Budget Committee. Staff recommends the approval of a schedule of and the topics for a series of study sessions to develop a long-term fiscal strategy.

### **ACTIONS, OPTIONS & POTENTIAL MOTIONS**

I move to approve:

- Resolution No. 2021-05 to Adopt the 2021-2023 Biennial Budget;
- Resolution No. 2021-06 to appropriate such amounts as necessary to implement the BN2021-2023 Budget;
- Resolution No. 2021-07 to Levy Taxes for the Fiscal Year July 1, 2021 through June 30, 2022;
- Resolution No. 2021-08 revising rates for electric service pursuant to Ashland Municipal Code section 14.16030 and repealing Resolution No. 2019-07;
- Resolution No. 2021-09 adopting a storm drainage utility fee schedule pursuant to Ashland Municipal Code section 4.27.050 and repealing Resolution No. 2019-08;
- Resolution No. 2021-10 adopting a transportation utility fee schedule pursuant to Ashland Municipal Code section 4.26 and repealing Resolution No. 2019-09;
- Resolution No. 2021-11 certifying City provides sufficient Municipal Services to qualify for State Subventions;
- A Resolution No. 2021-12 declaring the City's election to receive State Revenues; and
- A schedule of and topics for Council study sessions to develop a long-term fiscal strategy.

### **REFERENCES & ATTACHMENT**

Attachment 1: Resolution No. 2021-05 to Adopt the 2021-2023 Biennial Budget  
Attachment 2: Resolution No. 2021-06 to appropriate such amounts as necessary to implement the BN2021-2023 Budget  
Attachment 3: Resolution No. 2021-07 to Levy Taxes for the Fiscal Year July 1, 2021 through June 30, 2022  
Attachment 4: Resolution No. 2021-08 revising rates for electric service pursuant to Ashland Municipal Code section 14.16030 and repealing Resolution No. 2019-07  
Attachment 5: Resolution No. 2021-09 adopting a storm drainage utility fee schedule pursuant to Ashland Municipal Code section 4.27.050 and repealing Resolution No. 2019-08  
Attachment 6: Resolution No. 2021-10 adopting a transportation utility fee schedule pursuant to Ashland Municipal Code section 4.26 and repealing Resolution No. 2019-09  
Attachment 7: Resolution No. 2021-11 certifying City provides sufficient Municipal Services to qualify for State Subventions  
Attachment 8: A Resolution No. 2021-12 declaring the City's election to receive State Revenues  
Attachment 9: Citizens' Budget Committee Resolution to Approve the 2021-2023 Biennial Budget and Making Recommendations for Policy Initiatives

1 **RESOLUTION NO. 2021-05**

2 **RESOLUTION TO ADOPT THE 2021-23 BIENNIAL BUDGET**

3 The City of Ashland City Council hereby adopts the 2021-23 Biennial Budget and authorizes the  
4 City Manager to execute the requisite agreements for the Tourism Grants as noted.

5 SECTION 1

6 WHEREAS, the City Budget Committee held five meetings to review the City Manager’s  
7 Recommended BN2021-2023 Budget as presented on March 30, 2021 and receive public  
8 comment, and held a Public Hearing on May 14, 2021;

9 BE IT THEREFORE RESOLVED, The City of Ashland City Council hereby approves the  
10 2021-2023 Biennial Budget as shown:

	City Manager’s Recommended		Citizen Budget Committee Approved	
Fund/ Unit/ Program/ Classification	BN2021-2023 Revenues	BN2021-2023 Expenditures	BN2021-2023 Revenues	BN2021-2023 Expenditures
<b>General Fund</b>				
Taxes	38,759,657		38,559,657	
Charges for Services	17,411,998		17,411,998	
Franchise Fees	6,269,963		6,269,963	
Intergovernmental Revenue	5,645,709		5,645,709	
Licenses and Permits	2,614,500		2,614,500	
Fines and Forfeitures	1,089,000		1,089,000	
Interest on Investments	76,000		76,000	
Miscellaneous	115,300		115,300	
Transfers in from Other Funds	230,000		230,000	
<b>Total Revenues</b>	<b>72,212,127</b>		<b>70,212,127</b>	
Administration Function (Legal, City Manager, City Council, Human Resources)		7,027,816		7,027,816
Information Technology Department		2,855,015		2,855,015
Finance Department		5,778,297		5,778,297
City Recorder Department		348,375		348,375

1	Police Department		15,944,395		15,944,395
2	Fire and Rescue Department		20,570,265		20,570,265
3	Community Development Department		4,249,536		4,249,536
4	Public Works Department		7,011,637		7,011,637
5	Non-Departmental		11,396,783		11,396,783
6	<b>Total Expenditures</b>		<b>75,102,119</b>		<b>75,102,119</b>
7		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
8	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
9	<b>Parks General Fund</b>				
10	Taxes	2,005,942		2,005,942	
11	Intergovernmental	180,000		180,000	
12	Charges for Services	1,803,704		1,803,704	
13	Interest on Investments	30,000		30,000	
14	Miscellaneous	50,000		50,000	
15	Transfers in from Other Funds	9,969,936		9,969,936	
16	<b>Total Revenues</b>	<b>14,039,582</b>		<b>14,039,582</b>	
17					
18	Ashland Parks and Recreation Commission		14,966,324		14,966,324
19	Non-Departmental		448,990		448,990
20	<b>Total Expenditures</b>		<b>15,415,314</b>		<b>15,415,314</b>
21					
22		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
23	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
24	<b>Housing Fund</b>				
25	Taxes			200,000	
26	Interest on Investments	2,000		2,000	
27	<b>Total Revenues</b>	<b>2,000</b>		<b>202,000</b>	
28					
29	Community Development Department		50,079		50,079
30	Non-Departmental		-		-

1	<b>Total Expenditures</b>		<b>50,079</b>		<b>50,079</b>
2					
3		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
4	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
5					
6	<b>Community Development Block Grant Fund</b>				
7	Intergovernmental	533,290		533,290	
8	<b>Total Revenues</b>	<b>533,290</b>		<b>533,290</b>	
9					
10	Community Development Department		569,910		569,910
11	Non-Departmental		-		-
12	<b>Total Expenditures</b>		<b>569,910</b>		<b>569,910</b>
13					
14		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
15	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
16					
17	<b>Reserve Fund</b>				
18	Interest on Investments	800		800	
19	<b>Total Revenues</b>	<b>800</b>		<b>800</b>	
20					
21	Non-Departmental		-		-
22	<b>Total Expenditures</b>		-		-
23					
24		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
25	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
26					
27	<b>Street Fund</b>				
28	Taxes	2,137,899		2,137,899	
29	Intergovernmental	3,088,500		3,088,500	
30	Charges for Services	3,608,600		3,608,600	
	Interest on Investments	23,400		23,400	
	Miscellaneous	30,000		30,000	
	Proceeds from Debt Issuance	6,408,000		6,408,000	



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<b>Total Revenues</b>	<b>15,296,399</b>		<b>15,296,399</b>	
Public Works Department		15,915,589		15,915,589
Non-Departmental		294,896		294,896
<b>Total Expenditures</b>		<b>16,210,485</b>		<b>16,210,485</b>
	<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
<b>Airport Fund</b>				
Intergovernmental	2,861,000		2,861,000	
Charges for Services	326,000		326,000	
Interest on Investments	6,000		6,000	
<b>Total Revenues</b>	<b>3,193,000</b>		<b>3,193,000</b>	
Public Works Department		3,184,398		3,184,398
Non-Departmental		5,502		5,502
<b>Total Expenditures</b>		<b>3,189,900</b>		<b>3,189,900</b>
	<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
<b>Capital Improvements Fund</b>				
Charges for Services	480,000		480,000	
Interest on Investments	17,400		17,400	
<b>Total Revenues</b>	<b>497,400</b>		<b>497,400</b>	
Public Works Department		1,179,249		1,179,249
Non-Departmental		220,000		220,000
<b>Total Expenditures</b>		<b>1,399,249</b>		<b>1,399,249</b>
	<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	

1	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
2					
3	<b>Parks Capital Improvements Fund</b>				
4	Taxes	562,000		562,000	
5	Intergovernmental	9,389,600		9,389,600	
6	Interest on Investments	19,400		19,400	
7	Miscellaneous	100,000		100,000	
8	<b>Total Revenues</b>	<b>10,071,000</b>		<b>10,071,000</b>	
9					
10	Parks & Recreation Commission		10,238,000		10,238,000
11	Non-Departmental		1,247,768		1,247,768
12	<b>Total Expenditures</b>		<b>11,485,768</b>		<b>11,485,768</b>
13					
14		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
15	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
16	<b>Debt Service Fund</b>				
17	Taxes	423,126		423,126	
18	Charges for Services	2,308,600		2,308,600	
19	Interest on Investments	5,800		5,800	
20	Transfers in from Other Funds	597,768		597,768	
21	<b>Total Revenues</b>	<b>3,335,294</b>		<b>3,335,294</b>	
22					
23	Non-Departmental		3,531,971		3,531,971
24	<b>Total Expenditures</b>		<b>3,531,971</b>		<b>3,531,971</b>
25					
26		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
27	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
28	<b>Water Fund</b>				
29	Charges for Services	17,819,000		17,819,000	
30	Interest on Investments	185,600		185,600	
	Miscellaneous	51,000		51,000	

1	Proceeds from Debt Issuance	24,011,700		24,011,700	
2	<b>Total Revenues</b>	<b>42,067,300</b>		<b>42,067,300</b>	
3					
4	Public Works Department		43,250,945		43,250,945
5	Non-Departmental		564,844		564,844
6	<b>Total Expenditures</b>		<b>43,815,789</b>		<b>43,815,789</b>
7					
8		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
9	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
10	<b>Wastewater Fund</b>				
11	Intergovernmental	-		-	
12	Charges for Services	12,380,000		12,380,000	
13	Interest on Investments	173,400		173,400	
14	Miscellaneous	-		-	
15	Proceeds from Debt Issuance	7,421,400		7,421,400	
16	Transfers in from Other Funds	-		-	
17	<b>Total Revenues</b>	<b>19,974,800</b>		<b>19,974,800</b>	
18					
19	Public Works Department		22,337,566		22,337,566
20	Non-Departmental		367,388		367,388
21	<b>Total Expenditures</b>		<b>22,704,954</b>		<b>22,704,954</b>
22					
23		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
24	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
25	<b>Stormwater Fund</b>				
26	Charges for Services	1,574,600		1,574,600	
27	Interest on Investments	25,300		25,300	
28	<b>Total Revenues</b>	<b>1,599,900</b>		<b>1,599,900</b>	
29					
30	Public Works Department		3,038,666		3,038,666

1	Non-Departmental		74,203		74,203
2	<b>Total Expenditures</b>		<b>3,112,869</b>		<b>3,112,869</b>
3					
4		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
5	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
6					
7	<b>Electric Fund</b>				
8	Intergovernmental	420,000		420,000	
9	Charges for Services	36,554,204		36,554,204	
10	Interest on Investments	50,000		50,000	
11	Miscellaneous	594,000		594,000	
12	Proceeds from Debt Issuance	3,000,000		3,000,000	
13	Transfers in from Other Funds	-		-	
14	<b>Total Revenues</b>	<b>40,618,204</b>		<b>40,618,204</b>	
15					
16	Administration Department		2,486,300		2,486,300
17	Electric Department		35,146,563		35,146,563
18	Non-Departmental		1,128,985		1,128,985
19	<b>Total Expenditures</b>		<b>38,761,848</b>		<b>38,761,848</b>
20					
21		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
22	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
23					
24	<b>Telecommunications Fund</b>				
25	Charges for Services	5,583,603		5,583,603	
26	Interest on Investments	24,660		24,660	
27	<b>Total Revenues</b>	<b>5,608,263</b>		<b>5,608,263</b>	
28					
29	Information Technology Department		4,251,410		4,251,410
30	Non-Departmental		1,183,971		1,183,971
	<b>Total Expenditures</b>		<b>5,435,381</b>		<b>5,435,381</b>

	City Manager's Recommended		Citizen Budget Committee Approved	
Fund/ Unit/ Program/ Classification	BN2021-2023 Revenues	BN2021-2023 Expenditures	BN2021-2023 Revenues	BN2021-2023 Expenditures
<b>Insurance Services Fund</b>				
Intergovernmental	-		-	
Charges for Services	3,805,644		3,805,644	
Interest on Investments	1,900		1,900	
Miscellaneous	80,000		80,000	
<b>Total Revenues</b>	<b>3,887,544</b>		<b>3,887,544</b>	
Non-Departmental		3,178,343		3,178,343
<b>Total Expenditures</b>		<b>3,178,343</b>		<b>3,178,343</b>
	City Manager's Recommended		Citizen Budget Committee Approved	
Fund/ Unit/ Program/ Classification	BN2021-2023 Revenues	BN2021-2023 Expenditures	BN2021-2023 Revenues	BN2021-2023 Expenditures
<b>Health Benefits Reserve Fund</b>				
Charges for Services	11,047,137		11,047,137	
Interest on Investments	20,200		20,200	
<b>Total Revenues</b>	<b>11,067,337</b>		<b>11,067,337</b>	
Non-Departmental		12,035,736		12,035,736
<b>Total Expenditures</b>		<b>12,035,736</b>		<b>12,035,736</b>
	City Manager's Recommended		Citizen Budget Committee Approved	
Fund/ Unit/ Program/ Classification	BN2021-2023 Revenues	BN2021-2023 Expenditures	BN2021-2023 Revenues	BN2021-2023 Expenditures
<b>Equipment Fund</b>				
Charges for Services	8,677,842		8,677,842	
Interest on Investments	6,000		6,000	
Miscellaneous	204,200		204,200	
<b>Total Revenues</b>	<b>8,888,042</b>		<b>8,888,042</b>	

1	Public Works Department		7,539,463		7,539,463
2	Non-Departmental		129,920		129,920
3	<b>Total Expenditures</b>		<b>7,669,383</b>		<b>7,669,383</b>
4					
5		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
6	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
7					
8	<b>Parks Equipment Fund</b>				
9	Charges for Services	200,000		200,000	
10	Interest on Investments	8,000		8,000	
11	Miscellaneous	20,000		20,000	
12	<b>Total Revenues</b>	<b>228,000</b>		<b>228,000</b>	
13					
13	Parks & Recreation Commission		150,000		150,000
14	Non-Departmental		120		120
15	<b>Total Expenditures</b>		<b>150,120</b>		<b>150,120</b>
16					
17		<b>City Manager's Recommended</b>		<b>Citizen Budget Committee Approved</b>	
18	<b>Fund/ Unit/ Program/ Classification</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>	<b>BN2021-2023 Revenues</b>	<b>BN2021-2023 Expenditures</b>
19					
20	<b>Cemetery Trust Fund</b>				
21	Charges for Services	38,500		38,500	
22	Interest on Investments	16,400		16,400	
23	Transfers in from Other Funds	1,000		1,000	
24	<b>Total Revenues</b>	<b>55,900</b>		<b>55,900</b>	
25					
26	Non-Departmental		130,000		130,000
27	<b>Total Expenditures</b>		<b>130,000</b>		<b>130,000</b>
28					
28	<b>Total Revenues</b>	<b>\$253,176,182</b>		<b>\$253,176,182</b>	
29	<b>Total Expenditures</b>		<b>\$263,949,218</b>		<b>\$263,949,218</b>
30					

1 BE IT THEREFORE RESOLVED, the Council adopts the Tourism Grant allocation to be  
2 funded from Transient Occupancy Tax revenues as recommended by the Citizen Budget  
3 Committee as follows:

4 **2021-22 Tourism Grant Allocations**

<b>ORGANIZATION</b>	<b>TOTAL TOURISM ALLOCATION</b>
Ashland New Plays Festival	\$ 8,410
Ashland's Bed & Breakfast Network	\$ 10,000
Ashland Gallery Association	\$ 12,090
Mt. Ashland Association	\$ 15,000
ScienceWorks Hands-On Museum	\$ 22,000
Art Now	\$ 5,000
Klamath Brid Observatory	\$ 7,500

15 **TOTAL** **\$ 80,000**

16 SECTION 2. This resolution is effective upon adoption.

17 ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

18 ATTEST:

19 \_\_\_\_\_  
20  
21 Melissa Huhtala, City Recorder

22 SIGNED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

23  
24  
25  
26 \_\_\_\_\_  
27 Julie Akins, Mayor

28 Reviewed as to form:

29 \_\_\_\_\_  
30 David H. Lohman, City Attorney

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**RESOLUTION NO. 2021-06**  
**RESOLUTION TO APPROPRIATE SUCH AMOUNTS AS NECESSARY TO**  
**IMPLEMENT THE BN2021-2023 BUDGET**

The City of Ashland City Council hereby appropriates the following amounts for the biennial budget period beginning July 1, 2021 through June 30, 2023:

**SECTION 1**

**BE IT THEREFORE RESOLVED**, The City of Ashland City Council hereby appropriates the 2021-2023 Biennial Budget as shown:

	<b>2021-22</b>	<b>2022-23</b>	<b>BN2021 - 2023 Proposed</b>	<b>BN2021 - 2023 Approved</b>
<b>GENERAL FUND</b>				
Administration Function	3,462,684	3,405,132	6,867,816	7,027,816
Finance	2,877,995	2,900,302	5,778,297	5,778,297
IT - Computer Services Division	1,479,911	1,375,104	2,855,015	2,855,015
City Recorder Division	173,192	175,183	348,375	348,375
Police Department	7,999,399	7,944,996	15,944,395	15,944,395
Fire and Rescue Department	10,467,121	10,103,144	20,570,265	20,570,265
Public Works	3,483,522	3,528,115	7,011,637	7,011,637
Community Development	2,185,963	2,063,573	4,249,536	4,249,536
Non Departmental				
Transfers Out	5,553,439	3,547,497	9,100,936	9,100,936
Contingency	1,119,253	1,096,594	2,215,847	2,215,847
Ending Fund Balance	8,616,083	7,472,918	16,089,001	15,729,001
<b>TOTAL GENERAL FUND</b>	<b>47,418,563</b>	<b>43,612,559</b>	<b>91,031,122</b>	<b>90,831,122</b>



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			<b>BN2021 -</b>	<b>BN2021 -</b>
			<b>2023</b>	<b>2023</b>
<b>FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
<b>PARKS AND RECREATION</b>				
Parks Division incl. Forestry	5,211,552	5,199,264	10,410,816	10,410,816
Recreation Division	1,260,589	1,267,646	2,528,235	2,528,235
Senior Services Division	394,430	401,825	796,255	796,255
Golf Division	610,402	620,618	1,231,020	1,231,020
Contingency	224,309	224,681	448,990	448,990
Ending Fund Balance	754,606	107,493	862,099	862,099
<b>TOTAL PARKS AND RECREATION FUND</b>	<b>8,455,887</b>	<b>7,821,526</b>	<b>16,277,413</b>	<b>16,277,413</b>
			<b>BN2021 -</b>	<b>BN2021 -</b>
			<b>2023</b>	<b>2023</b>
<b>HOUSING FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Materials and Services	49,079	1,000	50,079	50,079
Ending Fund Balance	-	-	-	200,000
<b>TOTAL HOUSING TRUST FUND</b>	<b>49,079</b>	<b>1,000</b>	<b>50,079</b>	<b>250,079</b>
			<b>BN2021 -</b>	<b>BN2021 -</b>
			<b>2023</b>	<b>2023</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Personnel Services	34,641	37,163	71,804	71,804
Materials and Services	346,468	151,638	498,106	498,106
Ending Fund Balance	-	-	-	-
<b>TOTAL CDBG FUND</b>	<b>381,109</b>	<b>188,801</b>	<b>569,910</b>	<b>569,910</b>
			<b>BN2021 -</b>	<b>BN2021 -</b>
			<b>2023</b>	<b>2023</b>
<b>RESERVE FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Ending Fund Balance	40,056	40,456	80,512	80,512

1	<b>TOTAL RESERVE FUND</b>	40,056	40,456	80,512	80,512
2				<b>BN2021 -</b>	<b>BN2021 -</b>
3				<b>2023</b>	<b>2023</b>
4	<b>STREET FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
5					
6	Public Works - Street Operations	8,778,910	6,405,116	15,184,026	15,184,026
7	Public Works - Street Operations				
8	Debt	81,963	81,563	163,526	163,526
9	Public Works - Transportation				
10	SDC's	203,377	364,660	568,037	568,037
11	Contingency	138,261	156,635	294,896	294,896
12	Ending Fund Balance	767,134	388,885	1,156,019	1,156,019
13	<b>TOTAL STREET FUND</b>	9,969,645	7,396,859	17,366,504	17,366,504
14					
15				<b>BN2021 -</b>	<b>BN2021 -</b>
16				<b>2023</b>	<b>2023</b>
17	<b>AIRPORT FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
18	Materials and Services	91,626	91,772	183,398	183,398
19	Capital Outlay	323,000	2,678,000	3,001,000	3,001,000
20	Contingency	2,749	2,753	5,502	5,502
21	Ending Fund Balance	197,378	189,853	387,231	387,231
22	<b>TOTAL AIRPORT FUND</b>	614,753	2,962,378	3,577,131	3,577,131
23					
24				<b>BN2021 -</b>	<b>BN2021 -</b>
25	<b>CAPITAL IMPROVEMENTS</b>			<b>2023</b>	<b>2023</b>
26	<b>FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
27	Capital Outlay	895,000	284,249	1,179,249	1,179,249
28	Transfers Out	110,000	110,000	220,000	220,000
29	Ending Fund Balance	145,549	-	145,549	145,549
30	<b>TOTAL CAPITAL IMPROVEMENTS</b>	1,150,549	394,249	1,544,798	1,544,798

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			<b>BN2021 - 2023</b>	<b>BN2021 - 2023</b>
<b>PARKS CAPITAL</b>				
<b>IMPROVEMENTS FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Personnel Services	-	-	-	-
Materials and Services	202,000	202,000	404,000	404,000
Capital Outlay	2,849,000	6,985,000	9,834,000	9,834,000
Transfer Out	624,172	623,596	1,247,768	1,247,768
Ending Fund Balance	537,234	286,338	823,572	823,572
<b>TOTAL PARKS CAPITAL</b>				
<b>IMPROVEMENTS FUND</b>	4,212,406	8,096,934	12,309,340	12,309,340
			<b>BN2021 - 2023</b>	<b>BN2021 - 2023</b>
<b>DEBT SERVICE FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Debt Service	1,765,520	1,766,451	3,531,971	3,531,971
Ending Fund Balance	1,252,463	1,151,196	2,403,659	2,403,659
<b>TOTAL DEBT SERVICE FUND</b>	3,017,983	2,917,647	5,935,630	5,935,630
			<b>BN2021 - 2023</b>	<b>BN2021 - 2023</b>
<b>WATER FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Public Works - Conservation				
Division	284,760	283,670	568,430	568,430
Public Works - Water	13,391,376	24,544,452	37,935,828	37,935,828
Public Works - Water Debt	470,412	472,168	942,580	942,580
Public Works - Water SDC's	1,095,100	2,281,200	3,376,300	3,376,300
Public Works - Water SDC's Debt	213,842	213,964	427,806	427,806
Transfers Out	50,000	50,000	100,000	100,000
Contingency	232,840	232,004	464,844	464,844
Ending Fund Balance	11,518,402	10,185,545	21,703,947	21,703,947

1	<b>TOTAL WATER FUND</b>	27,256,733	38,263,003	65,519,736	65,519,736
2				<b>BN2021 -</b>	<b>BN2021 -</b>
3				<b>2023</b>	<b>2023</b>
4	<b>WASTEWATER FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
5	Public Works - Wastewater	10,061,757	8,507,661	18,569,418	18,569,418
6	Public Works - Wastewater Debt				
7	Service	176,194	174,854	351,048	351,048
8	Public Works - Wastewater SDC's	2,085,750	1,331,350	3,417,100	3,417,100
9	Contingency	183,114	184,274	367,388	367,388
10	Ending Fund Balance	5,932,421	4,869,632	10,802,053	10,802,053
11	<b>TOTAL WASTEWATER FUND</b>	18,439,236	15,067,771	33,507,007	33,507,007
12				<b>BN2021 -</b>	<b>BN2021 -</b>
13				<b>2023</b>	<b>2023</b>
14	<b>STORM WATER FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
15	Public Works - Storm Water				
16	Operations	1,305,116	1,102,538	2,407,654	2,407,654
17	Public Works - Storm Water				
18	Operations Debt	11,750	11,550	23,300	23,300
19	Public Works - Storm Water SDC's	332,712	275,000	607,712	607,712
20	Contingency	37,030	37,173	74,203	74,203
21	Ending Fund Balance	856,106	244,445	1,100,551	1,100,551
22	<b>TOTAL STORM FUND</b>	2,542,714	1,670,706	4,213,420	4,213,420
23				<b>BN2021 -</b>	<b>BN2021 -</b>
24				<b>2023</b>	<b>2023</b>
25	<b>ELECTRIC FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
26	Administration - Conservation				
27	Division	1,341,513	1,144,787	2,486,300	2,486,300
28	Electric Department	17,684,292	17,018,647	34,702,939	34,702,939
29	Debt Services	221,812	221,812	443,624	443,624
30	Contingency	577,428	551,557	1,128,985	1,128,985
	Ending Fund Balance	4,963,036	5,239,763	10,202,799	10,202,799

1	<b>TOTAL ELECTRIC FUND</b>	24,788,081	24,176,566	48,964,647	48,964,647
2				<b>BN2021 -</b>	<b>BN2021 -</b>
3	<b>TELECOMMUNICATIONS</b>			<b>2023</b>	<b>2023</b>
4	<b>FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
5	Personnel Services	912,269	919,425	1,831,694	1,831,694
6	Materials and Services	1,555,108	1,557,608	3,112,716	3,329,605
7	Capital Outlay	62,500	62,500	125,000	125,000
8	Contingency	74,396	74,686	149,082	149,082
9	Ending Fund Balance	2,030,348	2,281,395	4,311,743	4,094,854
10	<b>TOTAL</b>				
11	<b>TELECOMMUNICATIONS</b>				
12	<b>FUND</b>	4,634,621	4,895,614	9,530,235	9,530,235
13				<b>BN2021 -</b>	<b>BN2021 -</b>
14	<b>INSURANCE SERVICES</b>			<b>2023</b>	<b>2023</b>
15	<b>FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
16	Materials and Services	1,477,310	1,608,460	3,085,770	3,085,770
17	Contingency	44,319	48,254	92,573	92,573
18	Ending Fund Balance	595,687	882,745	1,478,432	1,478,432
19	<b>TOTAL INSURANCE</b>				
20	<b>SERVICES FUND</b>	2,117,316	2,539,459	4,656,775	4,656,775
21				<b>BN2021 -</b>	<b>BN2021 -</b>
22	<b>HEALTH BENEFITS FUND</b>			<b>2023</b>	<b>2023</b>
23	<b>FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
24	Materials and Services	5,679,595	6,005,585	11,685,180	11,685,180
25	Contingency	170,388	180,168	350,556	350,556
26	Ending Fund Balance	1,288,729	470,270	1,758,999	1,758,999
27	<b>TOTAL HEALTH BENEFITS</b>				
28	<b>FUND</b>	7,138,712	6,656,023	13,794,735	13,794,735
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			<b>BN2021 - 2023</b>	<b>BN2021 - 2023</b>
<b>EQUIPMENT FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Public Works - Maintenance	2,152,776	2,177,887	4,330,663	4,330,663
Public Works - Purchasing and Acquisition	1,604,400	1,604,400	3,208,800	3,208,800
Contingency	64,583	65,337	129,920	129,920
Ending Fund Balance	4,212,343	4,833,802	9,046,145	9,046,145
<b>TOTAL EQUIPMENT FUND</b>	<b>8,034,102</b>	<b>8,681,426</b>	<b>16,715,528</b>	<b>16,715,528</b>
			<b>BN2021 - 2023</b>	<b>BN2021 - 2023</b>
<b>PARKS EQUIPMENT FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Capital Outlay	50,000	100,000	150,000	150,000
Contingency	60	60	120	120
Ending Fund Balance	463,407	477,347	940,754	940,754
<b>TOTAL PARKS EQUIPMENT FUND</b>	<b>513,467</b>	<b>577,407</b>	<b>1,090,874</b>	<b>1,090,874</b>
			<b>BN2021 - 2023</b>	<b>BN2021 - 2023</b>
<b>CEMETERY TRUST FUND</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Proposed</b>	<b>Approved</b>
Transfers Out	65,000	65,000	130,000	130,000
Ending Fund Balance	872,127	835,327	1,707,454	1,707,454
<b>TOTAL CEMETERY TRUST FUND</b>	<b>937,127</b>	<b>900,327</b>	<b>1,837,454</b>	<b>1,837,454</b>
<b>TOTAL BUDGET</b>	<b>171,712,139</b>	<b>176,860,711</b>	<b>348,572,850</b>	<b>348,572,850</b>
<b>Less Ending Fund Balance</b>	<b>45,043,109</b>	<b>39,957,410</b>	<b>85,000,519</b>	<b>84,623,630</b>
<b>Total Appropriations</b>	<b>126,669,030</b>	<b>136,903,301</b>	<b>263,572,331</b>	<b>263,572,331</b>

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SECTION 2. This resolution is effective upon adoption.

ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_

Melissa Huhtala, City Recorder

SIGNED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_

Julie Akins, Mayor

Reviewed as to form:

\_\_\_\_\_

David H. Lohman, City Attorney

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**RESOLUTION NO. 2021-07**  
**A RESOLUTION TO LEVY TAXES FOR THE FISCAL YEAR**  
**JULY 1, 2021 THROUGH JUNE 30, 2022.**

**THE CITIZENS OF THE CITY OF ASHLAND RESOLVE AS FOLLOWS:**

SECTION 1 That the City Council of the City of Ashland hereby levies a tax upon all real and personal property subject to assessment and levy within the corporate limits of the City of Ashland, Jackson County, Oregon for general government purposes.

SECTION 2 The City Council also levies a tax on all taxable property within the City of Ashland as authorized for the repayment of General Obligation Debt.

SECTION 3 That the City Council hereby declares taxes levied as follows:

	Bonded Debt	Per \$1000/Assessed Value
General Fund - Operations		4.2865
2011 General Obligation Bonds	220,037	
	220,037	

SECTION 4. This resolution is effective upon adoption.

ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_  
Melissa Huhtala, City Recorder

SIGNED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Julie Akins, Mayor

Reviewed as to form:

\_\_\_\_\_  
David H. Lohman, City Attorney



1 **RESOLUTION NO. 2021-08**

2 **A RESOLUTION REVISING RATES FOR ELECTRIC SERVICE PURSUANT TO**  
3 **ASHLAND MUNICIPAL CODE SECTION 14.16.030 AND REPEALING RESOLUTION**  
4 **2019-07**

5 THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

6 SECTION 1. The percentages in the following table represent the average impact to customers in  
7 the respective classes. These rates for electric service provided by the City of Ashland are  
8 effective with usage after July 1, 2021, per the attached rate tables.

Residential	Seasonal Residential	Commercial Single/ Telecom	Outdoor Lighting	Commercial Three Phase	Govt/Muni Single Phase	Govt/Muni Three Phase	Govt Large Service
5.1%	5.1%	3.8%	3.5%	3.7%	5.0%	3.4%	3.4%

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11  
12 SECTION 2. Copies of this resolution shall be maintained in the Office of the City Recorder and  
13 shall be available for public inspection during regular business hours.

14 SECTION 3. Classification of the fee. The fees specified in Section 1 of this resolution are  
15 classified as not subject to the limits of Section 11b of Article XI of the Oregon Constitution  
16 (Ballot Measure 5).

17 SECTION 4. Resolution 2019-07 is repealed on the date new rates established by this Resolution  
18 are effective.

19 SECTION 5. This resolution is effective upon adoption. ADOPTED by the City Council this \_\_\_\_  
20 \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

21 ATTEST:

22 \_\_\_\_\_  
23  
24 Melissa Huhtala, City Recorder

25 SIGNED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

26  
27 \_\_\_\_\_  
28 Julie Akins, Mayor

29 Reviewed as to form:

30 \_\_\_\_\_  
David H. Lohman, City Attorney

**City of Ashland, Oregon**  
**RESIDENTIAL SERVICE**

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**Applicable:**

To single-family residential customers when all service is supplied to one point of delivery.

**Monthly Billing:**

The Monthly Billing shall be the sum of the Basic and Energy Charges.

<b>Basic Charge:</b>	<b>July 2019</b>	<b>July 2021</b>
<b>Per Month</b>	<b>\$ 14.00</b>	<b>\$ 16.25</b>

<b>Energy Charge: Per kWh</b>	<b>July 2019</b>	<b>July 2021</b>
<b>First 500 kWh</b>	<b>\$ 0.07456</b>	<b>\$ 0.07570</b>
<b>500 kWh - 5000 kWh</b>	<b>\$ 0.08966</b>	<b>\$ 0.09110</b>
<b>Over 5000 kWh</b>	<b>\$ 0.12750</b>	<b>\$ 0.12940</b>

**Minimum Charge:**

The monthly minimum charge shall be the Basic Charge. A higher minimum may be required under contract to cover special conditions.

**Special Conditions:**

Residential Horsepower load requirements of greater than 3 HP must comply with the City of Ashland's Electric Service Manual.

**Continuing Service:**

This schedule is based on continuing service at each service location. Disconnect and reconnect transactions shall not operate to relieve a customer from monthly minimum charges.

**City of Ashland, Oregon**  
**SEASONAL RESIDENTIAL SERVICE**

---

**Applicable:**

This rate is applicable to seasonal residential uses such as owner occupied single-family residential customers providing travelers accommodations, and when all service is supplied at one point of delivery.

**Monthly Billing:**

The Monthly Billing shall be the sum of the Basic and Energy Charges.

<b>Basic Charge:</b>	<b>July 2019</b>	<b>July 2021</b>
<b>Per Month</b>	<b>\$ 14.00</b>	<b>\$ 16.25</b>

<b>Energy Charge: Per kWh</b>	<b>July 2019</b>	<b>July 2021</b>
<b>First 600 kWh</b>	<b>\$ 0.08381</b>	<b>\$ 0.08590</b>
<b>601 kWh - 5000kWh</b>	<b>\$ 0.09150</b>	<b>\$ 0.09370</b>
<b>Over 5000 kWh</b>	<b>\$ 0.12750</b>	<b>\$ 0.13060</b>

**Minimum Charge:**

The monthly minimum charge shall be the Basic Charge. A higher minimum may be required under contract to cover special conditions.

**Special Conditions:**

Residential Horsepower load requirements of greater than 3 HP must comply with the City of Ashland's Electric Service Manual.

**Continuing Service:**

This schedule is based on continuing service at each service location. Disconnect and reconnect transactions shall not operate to relieve a customer from monthly minimum charges.

**Applicable:**

This schedule is applicable to non-residential and multiple-family residential customers whose entire requirements are supplied hereunder, and whose loads have never registered 1,000 kilowatts or more, more than once in any consecutive 18-month period. Deliveries at more than one point, or more than one voltage and phase classification, will be separately metered and billed. Service for intermittent, partial requirements or highly fluctuating loads, or where service is seasonally disconnected during any one year period will be provided only by special contract for such service.

**Monthly Billing:**

The monthly billing shall be the sum of the Basic, Demand (if applicable), Energy, and Reactive Power Charges, plus applicable Metering and Delivery adjustments.

**Basic Charge:**

Single Phase	July 2019	July 2021
30 kW or less	\$ 23.00	\$ 25.00
Over 30 kW	\$ 64.67	\$ 64.67

Three-Phase Service	July 2019	July 2021
30 kW or less	\$ 45.00	\$ 50.00
Over 30 kW	\$ 112.10	\$ 112.10

**Demand Charge:**

No charge for the first 15 kW of demand.  
 For all kW in excess of 15 kW

Demand Charge	July 2019	July 2021
Per kW	\$ 6.25000	\$ 7.00000

**Energy Charge:**

Single Phase	July 2019	July 2021
Per kWh up to 3,000 kWh	\$ 0.08648	\$ 0.08870
3001 - 20000 kWh	\$ 0.08673	\$ 0.08900
over 20,000 kWh	\$ 0.08710	\$ 0.08930

Three Phase	July 2019	July 2021
Per kWh up to 3,000 kWh	\$ 0.07754	\$ 0.07910
3001 - 20,000 kWh	\$ 0.07802	\$ 0.07960
over 20,000 kWh	\$ 0.07821	\$ 0.07980

**Minimum Charge:**

The monthly charge shall be the basic charge. A higher minimum may be required under contract to cover special conditions.

**Reactive Power Charges:**

The maximum 30-minute reactive demand for the month in kilovolt-amperes in excess of 25% of the measured kilowatt demand the same month will be billed, in addition to the above charges, at rate shown below per kvar of such excess reactive demand.

<b>Reactive Power Charge</b>	<b>July 2019</b>	<b>July 2021</b>
<b>Per kvar</b>	<b>\$ 0.08746</b>	<b>\$ 0.09069</b>

**Demand:**

Demand shall be the kilowatts shown by, or computed from the readings of the City's demand meter for the 30-minute period of customers greatest use during the month, determined to the nearest kilowatt.

**Metering & Delivery Voltage Adjustments:**

The above monthly charges are applicable without adjustment for voltage with delivery and metering are at the City's standard secondary voltage.

**Metering:**

For as long as metering voltage is at the City's available primary distribution voltage of 11 kV or greater, the above charges shall be reduced by one and one-half percent (1 1/2 %) to compensate for losses.

**Delivery:**

For as long as delivery voltage is at City's available primary distribution voltage of 11 kV or greater, the total of the above charges will be reduced by 15 Cents per kilowatt of load size used for the determination of the Basic Charge billed in the month. A High Voltage Charge of \$48.72 per month will be added where such deliveries are metered at the delivery voltage. When a new delivery is, at the request of the customer, made by means of City-owned transformers at a voltage other than a locally standard distribution voltage, the above charges for any month will be increased by 15 Cents per kilowatt of load size used for the determination of the Basic Charge billed in the month.

The City retains the right to change its line voltage or classification thereof at any time, and after reasonable advance notice to any customer affected by such change, such customer then has the option to take service at the new line voltage or to accept service through transformers to be supplied by City subject to the voltage adjustments above.

**Contract:**

The City may require the customer to sign a written contract which shall have a term of not less than one (1) year.

**Installation and Maintenance:**

The City may contract for the installation and maintenance of electric facilities on the customer's premises. The terms of such service shall be set forth in a contract, the form and terms of which shall be approved by the City Council. Monthly charges made by the City as reimbursements for ownership, operation and maintenance costs applicable to facilities installed to furnish service under rules of this schedule shall be determined in accordance with the following:

- (1) Operating Charge shall be equal to 2/3 of 1% per month of the installed cost of facilities paid for by the customer.
- (2) Facilities Charge shall be equal to 1 1/2 % per month of the installed cost of facilities paid for by the customer.
- (3) Transformer Capacity Charge shall be equal to 15 Cents per nameplate kva.

**Special Conditions:**

Customers shall not resell electric service received from the City under provisions of this schedule to any person, except by written permission of the City, and where customer meters and bills any of his/her tenants at City's regular rates for the type of service which such tenant may actually receive.

**Continuing Service:**

This schedule is based on continuing service at each service location. Disconnect and reconnect transactions shall not operate to relieve a customer from monthly minimum charge.

**Applicable:**

This schedule is applicable to governmental customers whose entire requirements are supplied hereunder, and whose loads have never registered 1,000 kilowatts or more, more than once in any consecutive 18-month period. Deliveries at more than one point, or more than one voltage and phase classification, will be separately metered and billed.

**Monthly billing:**

The monthly billing shall be the sum of the Basic, Demand (if applicable), Energy, and Reactive Power Charges, plus applicable Metering and Delivery adjustments.

**Basic Charge:**

Single Phase	July 2019	July 2021
30 kW or less	\$ 23.00	\$ 25.00
Over 30 kW	\$ 64.67	\$ 64.67

Three-Phase Service	July 2019	July 2021
30 kW or less	\$ 45.00	\$ 50.00
Over 30 kW	\$ 112.10	\$ 112.10

**Demand Charge:**

No charge for the first 15 kW of demand  
 For all kW in excess of 15 kW

Demand Charge	July 2019	July 2021
Per kW	\$ 6.25	\$ 7.00

**Energy Charge:**

Single Phase	July 2019	July 2021
Per kWh up to 3,000 kWh	\$ 0.09538	\$ 0.09850
3001 - 20,000 kWh	\$ 0.10038	\$ 0.10360
over 20,000 kWh	\$ 0.10038	\$ 0.10360

Three Phase	July 2019	July 2021
Per kWh up to 3,000 kWh	\$ 0.10433	\$ 0.10590
3001 - 20,000 kWh	\$ 0.07996	\$ 0.08120
over 20,000 kWh	\$ 0.07837	\$ 0.07960

**Minimum Charge:**

The monthly minimum charge shall be the basic charge. A higher minimum may be required under contract to cover special conditions.

**Reactive Power Charges:**

The maximum 30-minute reactive demand for the month in kilovolt-amperes in excess of 25% of the measured kilowatt demand the same month will be billed, in addition to the above charges, at rate shown below per kvar of such excess reactive demand.

<b>Reactive Power Charge</b>	<b>July 2019</b>	<b>July 2021</b>
<b>Per kvar</b>	<b>\$ 0.08662</b>	<b>\$ 0.08956</b>

**Demand:**

Demands shall be the kilowatts shown by, or computed from the readings of the City's demand meter for the 30-minute period of customer's greatest use during the month, determined to the nearest kilowatt.

**Metering & Delivery Voltage Adjustments:**

The above monthly charges are applicable without adjustment for voltage with delivery and metering are at the City's standard secondary voltage.

**Metering:**

For as long as metering voltage is at the City's available primary distribution voltage of 11 kV or greater, the above charges shall be reduced by one and one-half percent (1 1/2 %) to compensate for losses.

**Delivery:**

For as long as delivery voltage is at City's available primary distribution voltage of 11 kV or greater, the total of the above charges will be reduced by 15 Cents per kilowatt of load size used for the determination of the Basic Charge billed in the month. A High Voltage Charge of \$48.72 per month will be added where such deliveries are metered at the delivery voltage. When a new delivery is, at the request of the customer, made by means of City-owned transformers at a voltage other than a locally standard distribution voltage, the above charges for any month will be increased by 15 Cents per kilowatt of load size used for the determination of the Basic Charge billed in the month.

The City retains the right to change its line voltage or classification thereof at any time, and after reasonable advance notice to any customer affected by such change, such customer then has the option to take service at the new line voltage or to accept service through transformers to be supplied by City subject to the voltage adjustments above.

**Contract:**

The City may require the customer to sign a written contract which shall have a term of not less than one (1) year.



**Installation and Maintenance:**

The City may contract for the installation and maintenance of electric facilities on the customer's premises. The terms of such service shall be set forth in a contract, the form and terms of which shall be approved by the City Council. Monthly charges made by the City as reimbursements for ownership, operation and maintenance costs applicable to facilities installed to furnish service under rules of this schedule shall be determined in accordance with the following:

- (1) Operating Charge shall be equal to  $\frac{2}{3}$  of 1% per month of the installed cost of facilities paid for by the customer.
- (2) Facilities Charge shall be equal to 1  $\frac{1}{2}$  % per month of the installed cost of facilities paid for by the customer.
- (3) Transformer Capacity Charge shall be equal to 15 Cents per nameplate kva.

**Special Conditions:**

Customers shall not resell electric service received from the City under provisions of this schedule to any person, except by written permission of the City, and where customer meters and bills any of his/her tenants at City's regular rates for the type of service which such tenant may actually receive.

**Continuing Service:**

This schedule is based on continuing service at each service location. Disconnect and reconnect transactions shall not operate to relieve a customer from monthly minimum charges.

## City of Ashland, Oregon

### GENERAL SERVICE - GOVERNMENTAL LARGE SERVICE

#### Applicable:

This schedule is applicable to electric service loads which have registered a peak demand of 1,000 to 3,000 kilowatts more than once in any consecutive 18-month period. Deliveries at more than one point, or more than one voltage and phase classification, will be separately metered and billed. Service for intermittent, partial requirements, or highly fluctuating loads, or where service is seasonally disconnected during any one-year period will be provided only by special contract for such service.

#### Monthly Billing:

The Monthly Billing shall be the sum of the Basic, Demand (if applicable), Energy, and Reactive Power Charges, plus appropriate Metering and Delivery adjustments.

	July 2019	July 2021
Basic Charge	\$ 2,639.36	\$ 2,639.36
Demand Charge per kW	\$ 8.00000	\$ 9.00000
Energy Charge per kWh	\$ 0.05902	\$ 0.05950

#### Minimum Charge:

The monthly minimum charge shall be the basic charge. A higher minimum charge may be required by contract.

#### On-Peak Period Billing Demand:

The on peak period kilowatts shown by or computed from the readings of City's demand meter for the 30-minute period of customer's greatest use during the month, determined to the nearest kilowatt.

#### Reactive Power Charge:

The maximum 30-minute reactive demand for the month in kilovolt-amperes in excess of 25% of the measured kilowatt demand for the same month will be billed, in addition to the above charges, at rate shown below per kvar of such excess reactive demand.

	July 2019	July 2021
Per kvar	\$ 0.86617	\$ 0.89561

#### Metering:

For as long as metering voltage is at the City's available primary distribution voltage of 11 kV or greater, the above charges shall be reduced by (1-1 1/2%) to compensate for losses.

**Delivery:**

For as long as delivery voltage is at City's current locally available primary or transmission voltage the total of the above charges will be reduced by the following amount per kilowatt of load size used for the determination of the Basic Charge billed in the month; and where such deliveries are metered at the delivery voltage, the following high voltage charges shall be added.

	July 2019	July 2021
<b>Standard Service Voltage</b>	<b>Reduction per kW</b>	<b>Reduction per kW</b>
<b>Primary voltage of 11 kV or greater</b>	<b>\$ 0.16</b>	<b>\$ 0.16</b>
<b>Transmission voltage of 60 kV or greater</b>	<b>\$ 0.35</b>	<b>\$ 0.36</b>

<b>High Voltage Charge</b>	<b>Per Month</b>	<b>Per Month</b>
<b>Primary voltage of 11 kV or greater</b>	<b>\$ 47.12</b>	<b>\$ 48.18</b>
<b>Transmission voltage of 60 kV or greater</b>	<b>\$ 488.54</b>	<b>\$ 499.53</b>

When a new delivery, or an increase in capacity for an existing delivery is, at the request of the customer, made by means of City-owned transformers at a voltage other than a locally standard distribution voltage, the above charges for any month will be increased by 15 cents per kilowatt of load size for the determination of the Basic Charge billed in the month.

The City retains the right to change its line voltage or classifications thereof at any time and after reasonable advance notice to any customer affected by such change, such customer then has the option to take service at the new line voltage or to accept service through transformers to be supplied by City subject to the voltage adjustments above.

**Contract:**

The City may require the customer to sign a written contract which shall have a term of not less than one (1) year.

**Installation and Maintenance:**

The City may contact for the installation and maintenance of electric facilities on the customer's premises. The terms of such service shall be set forth in a contract, the form and terms of which shall be approved by the City Council. Monthly charges made by the City shall be approved by the City Council. Monthly charges made by the City as reimbursement for ownership, operation and maintenance costs applicable to facilities installed to furnish service under rules of the Schedule shall be determined in accordance with the following:

- (1) Operating Charge -- shall be equal to 2/3 of 1% per month of the installed cost of facilities paid for by the customer.
- (2) Facilities Charge -- shall be equal to 1 1/2% per month of the installed cost of the facilities as determined by the City for facilities installed at City's expense.
- (3) Transformer Capacity Charge -- shall be equal 15 (cents) per nameplate kva.

**Special Conditions:**

Customers shall not resell electric service received from the City under provisions of this schedule to any person, except by written permission of the City, and where customer meters and bills any of his/her tenants at City's regular rates for the type of service which such tenant may actually receive.

**City of Ashland, Oregon**  
**OUTDOOR AREA LIGHTING SERVICE**

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**Monthly Billing:**

The following rate schedule is no longer available for new residential installations and is for outdoor area lighting service furnished from dusk to dawn by City-owned high pressure sodium luminaries which may be served by secondary voltage circuits from City's existing overhead distribution system, and mounted on City-owned wood poles and served in accordance with City's specifications as to equipment and facilities, shall be as follows:

(1) Net Monthly Rate Per Luminaire:

Type of Luminaire	Nominal Lumen Rating	July 2019	July 2021
High-Pressure Sodium	5,800	\$ 24.50	\$ 25.36
High-Pressure Sodium	22,000	\$ 35.65	\$ 36.90
High-Pressure Sodium	50,000	\$ 57.15	\$ 59.15

**Existing Residential Monthly Billing:**

Type of Luminaire	Nominal Lumen Rating	July 2019	July 2021
High-Pressure Sodium	5,800	\$ 19.15	\$ 19.82
High-Pressure Sodium	22,000	\$ 27.25	\$ 28.20
High-Pressure Sodium	50,000	\$ 44.00	\$ 45.54

(2) Pole Charge: A monthly charge of \$2.15 per pole shall be made for each additional pole required in excess of the luminaries installed.

Pole Charge	July 2019	July 2021
Per Month	\$ 2.15	\$ 2.23

**Maintenance:**

Maintenance will be performed during regular working hours as soon as practicable after customer has notified City of service failure. The City reserves the right to contract for the installation and/or maintenance of lighting service provided hereunder.

**Suspension of Service:**

The customer may request temporary suspension of power for lighting by written notice. During such periods the monthly rate will be reduced by the City's estimated average monthly re-lamping and energy costs for the luminaire.

**Contract:**

Due to the investment involved and cost of initial installation, the term of the contract shall be by written agreement with the Electric Department, the form of which shall have prior approval by the City Council, and the term of which shall be for not less than three (3) years.

**RESOLUTION NO. 2021-09**  
**A RESOLUTION ADOPTING A STORM DRAINAGE UTILITY FEE**  
**SCHEDULE PURSUANT TO ASHLAND MUNICIPAL CODE SECTION 4.27.050 AND**  
**REPEALING RESOLUTION 2019-08.**

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1. The “Storm Drainage Utility Fee Schedule,” marked as “Exhibit A” and attached to this Resolution, is adopted as the Storm Drainage Utility fee incorporating a 9.0% rate increase effective July 1, 2021.

Prorated calculations are permitted for any bills prepared for a partial month or billing period that overlaps the effective date of this Resolution.

Miscellaneous Charges and Connection Fees established by previous resolutions remain in effect until revised by separate Council Action.

SECTION 2. Copies of this Resolution and “Exhibit A” shall be maintained in the office of the City Recorder and shall be available for public inspection during regular business hours.

SECTION 3. The Fees adopted pursuant to this Resolution shall be effective July 1, 2021.

SECTION 4. Resolution 2019-08 is repealed on the effective date of this Resolution.

SECTION 5. The fees imposed by this Resolution are classified as not subject to the limits of Section 11b of Article XI of the Oregon Constitution (Ballot Measure No. 5).

This resolution was read by title only in accordance with Ashland Municipal Code §2.04.090 duly PASSED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_  
Melissa Huhtala, City Recorder

SIGNED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Julie Akins, Mayor

Reviewed as to form:

\_\_\_\_\_  
David H. Lohman, City Attorney

1 EXHIBIT A



2  
3 City of Ashland, Oregon

4 **STORM DRAINAGE UTILITY FEE**

5 **SCHEDULE**

6 A Storm Drainage Utility is created for the purpose of providing funds for the management,  
7 maintenance, extension and construction of public storm drainage facilities within the City. All  
8 storm drainage utility fees shall be in accordance with Chapter 4.27 of the Ashland Municipal  
9 Code.

10 A storm drainage utility fee shall be paid by each person(s) responsible and shall be established  
11 by resolution of the Council for commercial or industrial units, duplexes, mobile home parks,  
12 multiple-family units, single-family units and equivalent residential units.

13 **Storm Drainage Fee**

		9.0% increase	
	July 2019	July 2021	Unit
Single Family	\$4.99	\$5.43	per month
Condominium, 109 Units	\$2.14	\$2.33	per month per unit
Multi-Family, 1-9 Units	\$2.14	\$2.33	per month per unit
Mobile Home & Trailer, 1-9 Units	\$2.14	\$2.33	per month per unit
All other uses not classified above	\$1.66	\$1.80	per 1000 SF impervious area
Minimum charge per account	\$4.99	\$5.43	per month

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20 Users within the downtown Overlay District shall be charged on the same basis as elsewhere  
21 within the City. The minimum fee per month for any commercial account is:

	July 2019	July 2021	Unit
Commercial	\$4.99	\$5.43	per month

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24 Discounts applying to low income elderly persons for water, sewer and electric utility fees shall  
25 also apply to storm drainage utility fees. 4.27.120.  
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**RESOLUTION NO. 2021-10**  
**A RESOLUTION ADOPTING A TRANSPORTATION UTILITY FEE**  
**SCHEDULE PURSUANT TO ASHLAND MUNICIPAL CODE SECTION 4.26 AND**  
**REPEALING RESOLUTION 2019-09.**

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1. The “Transportation Utility Fee Schedule,” marked as “Exhibit A” and attached to this Resolution, is adopted as the Transportation Utility Fee incorporating a 2.07% rate increase effective July 1, 2021.

Prorated calculations are permitted for any bills prepared for a partial month or billing period that overlaps the effective date of this Resolution.

Miscellaneous Charges and Connection Fees established by previous resolutions remain in effect until revised by separate Council Action.

SECTION 2. Copies of this Resolution and “Exhibit A” shall be maintained in the office of the City Recorder and shall be available for public inspection during regular business hours.

SECTION 3. The Fees adopted pursuant to this Resolution shall be effective July 1, 2021.

SECTION 4. Resolution 2019-09 is repealed on the effective date of this Resolution.

SECTION 5. The fees imposed by this Resolution are classified as not subject to the limits of Section 11b of Article XI of the Oregon Constitution (Ballot Measure No. 5).

This resolution was read by title only in accordance with Ashland Municipal Code §2.04.090 duly PASSED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_  
Melissa Huhtala, City Recorder

SIGNED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Julie Akins, Mayor

Reviewed as to form:

\_\_\_\_\_  
David H. Lohman, City Attorney

1 EXHIBIT A



2  
3 **City of Ashland, Oregon**

4 **TRANSPORTATION UTILITY FEE SCHEDULE**

5 A Transportation Utility is created for the purpose of providing funds for the maintenance of  
6 local streets under the jurisdiction of the City of Ashland. All transportation utility fees shall  
7 be collected and provided in accordance with Chapter 4.26 of the Ashland Municipal Code.

8 **Billing:** The fee shall be billed and collected with the monthly utility bill.

9 **Transportation Utility Fee:**

		2.07% increase	
	July 2019	July 2021	Unit
Single Family	\$9.37	\$9.56	per month
Multiple Family	\$7.14	\$7.28	per month per unit
Retail Store	\$1.26	\$1.28	per month per 100 SF
Wholesale Use	\$0.71	\$0.72	per month per 100 SF
Office Use	\$0.84	\$0.85	per month per 100 SF
Medical / Dental Use	\$1.12	\$1.14	per month per 100 SF
Service Use	\$1.12	\$1.14	per month per 100 SF
Restaurant / Bar Use	\$3.34	\$3.40	per month per 100 SF
Manufacturing Use	\$0.71	\$0.72	per month per 100 SF
Warehousing Use	\$0.41	\$0.41	per month per 100 SF
Hotel / Motel Use	\$3.34	\$3.40	per month per guest room
Institutional and all other accounts not classified above; including nursing homes and retirement homes.	\$3.34	\$3.40	per month per required parking spaces as specified in Chapter 18.92 of the Ashland Municipal Code.
Churches and places of worship	exempt	exempt	

25 Users within the downtown Overlay District shall be charged on the same basis as elsewhere  
26 within the City. The minimum fee per month for any commercial account is:

	July 2019	July 2021	Unit
Commercial	\$9.37	\$9.56	per month

29 Discounts applying to low income elderly persons for water, sewer and electric utility fees  
30 shall also apply to transportation utility fees. 4.26.110.



1 **RESOLUTION NO. 2021-11**

2 **A RESOLUTION CERTIFYING CITY OF ASHLAND SERVICES**

3 **RECITALS:**

4 A. ORS 221.760 provides that for cities located within counties having population over  
5 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State of Oregon  
6 must be satisfied that the City provides certain municipal services.

7 **THE CITY OF ASHLAND RESOLVES AS FOLLOWS:**

8 SECTION 1 The City of Ashland hereby certifies that is provides the following municipal  
9 services:

- 10 • Police protection
- 11 • Fire protection
- 12 • Planning, zoning, and subdivision control services
- 13 • Street construction, maintenance, and lighting
- 14 • Storm sewers
- 15 • Water utilities
- 16 • Sanitary sewers
- 17 • Electric distribution

18 SECTION 2. This resolution is effective upon adoption.

19 ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

20 ATTEST:

21 \_\_\_\_\_  
22  
23 Melissa Huhtala, City Recorder

24 SIGNED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

25 \_\_\_\_\_  
26  
27 Julie Akins, Mayor

28 Reviewed as to form:

29 \_\_\_\_\_  
30 David H. Lohman, City Attorney

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**RESOLUTION NO. 2021-12**  
**A RESOLUTION DECLARING THE CITY'S ELECTION**  
**TO RECEIVE STATE REVENUES**

RECITALS:

- A. The City must annually adopt a resolution electing to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from tax imposed on the sale of liquor as part of State Revenue Sharing.
- B. The City also attests that it has allowed for recreational marijuana businesses.
- C. The City has levied a property tax for the year preceding the year in which revenue sharing is due.
- D. A public hearing on the City of Ashland's possible and proposed uses of received State Revenues was held on May 14, 2021 and June 1, 2021.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1 Pursuant to ORS 221.770, the City of Ashland, Oregon hereby elects to receive state revenues for fiscal year 2021-2022.

SECTION 2 THE City Recorder is hereby directed to file a certified copy of this resolution with the Oregon Department of Administrative Services and certify to the Oregon Department of Administrative Services that public hearings were held as stated above not later than July 31, 2021.

SECTION 3. This resolution is effective upon adoption.

ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_  
Melissa Huhtala, City Recorder

SIGNED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Julie Akins, Mayor

Reviewed as to form:  
  
\_\_\_\_\_  
David H. Lohman, City Attorney

## Ashland Citizen Budget Committee

### RESOLUTION TO APPROVE THE 2021-2023 BIENNIAL BUDGET AND MAKING RECOMMENDATIONS FOR POLICY INITIATIVES

*MOTION TO reduce the General Fund revenues by the \$100,000 from marijuana taxes and \$100,000 in expenditures and to increase the Housing Fund revenues by \$100,000 from marijuana taxes per annum; and*

BE IT THEREFORE RESOLVED, The City of Ashland Citizen Budget Committee hereby approves the 2021-2023 Biennial Budget as amended above:

Fund	City Manager's Recommended		Citizen Budget Committee Approved	
	BN2021-2023 Revenues	BN2021-2023 Expenditures	BN2021-2023 Revenues	BN2021-2023 Expenditures
<b>General Fund</b>				
Taxes	38,759,657		38,559,657	
Charges for Services	17,411,998		17,411,998	
Franchise Fees	6,269,963		6,269,963	
Intergovernmental Revenue	5,645,709		5,645,709	
Licenses and Permits	2,614,500		2,614,500	
Fines and Forfeitures	1,089,000		1,089,000	
Interest on Investments	76,000		76,000	
Miscellaneous	115,300		115,300	
Transfers in from Other Funds	230,000		230,000	
<b>Total Revenues</b>	<b>72,212,127</b>		<b>70,212,127</b>	
Administration Function (Legal, City Manager, City Council, Human Resources)		6,947,816		6,947,816
Information Technology Department		2,855,015		2,855,015
Finance Department		5,778,297		5,778,297
City Recorder Department		348,375		348,375
Police Department		15,944,395		15,944,395
Fire and Rescue Department		20,570,265		20,570,265
Community Development Department		4,249,536		4,249,536
Public Works Department		7,011,637		7,011,637
Non-Departmental		11,396,783		11,396,783
<b>Total Expenditures</b>		<b>75,102,119</b>		<b>75,102,119</b>
<b>Parks General Fund</b>				
Taxes	2,005,942		2,005,942	
Intergovernmental	180,000		180,000	
Charges for Services	1,803,704		1,803,704	

	City Manager's Recommended		Citizen Budget Committee Approved	
	BN2021-2023	BN2021-2023	BN2021-2023	BN2021-2023
<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
Interest on Investments	30,000		30,000	
Miscellaneous	50,000		50,000	
Transfers in from Other Funds	9,969,936		9,969,936	
<b>Total Revenues</b>	<b>14,039,582</b>		<b>14,039,582</b>	
Ashland Parks and Recreation Commission		14,966,324		14,966,324
Non-Departmental		448,990		448,990
<b>Total Expenditures</b>		<b>15,415,314</b>		<b>15,415,314</b>
<b>Housing Fund</b>				
Taxes			200,000	
Interest on Investments	2,000		2,000	
<b>Total Revenues</b>	<b>2,000</b>		<b>202,000</b>	
Community Development Department		50,079		50,079
Non-Departmental		-		-
<b>Total Expenditures</b>		<b>50,079</b>		<b>50,079</b>
<b>Community Development Block Grant Fund</b>				
Intergovernmental	533,290		533,290	
<b>Total Revenues</b>	<b>533,290</b>		<b>533,290</b>	
Community Development Department		569,910		569,910
Non-Departmental		-		-
<b>Total Expenditures</b>		<b>569,910</b>		<b>569,910</b>
<b>Reserve Fund</b>				
Interest on Investments	800		800	
<b>Total Revenues</b>	<b>800</b>		<b>800</b>	
Non-Departmental		-		-
<b>Total Expenditures</b>		<b>-</b>		<b>-</b>
<b>Street Fund</b>				
Taxes	2,137,899		2,137,899	
Intergovernmental	3,088,500		3,088,500	
Charges for Services	3,608,600		3,608,600	
Interest on Investments	23,400		23,400	
Miscellaneous	30,000		30,000	

	City Manager's Recommended		Citizen Budget Committee Approved	
	BN2021-2023	BN2021-2023	BN2021-2023	BN2021-2023
<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
Proceeds from Debt Issuance	6,408,000		6,408,000	
<b>Total Revenues</b>	<b>15,296,399</b>		<b>15,296,399</b>	
Public Works Department		15,915,589		15,915,589
Non-Departmental		294,896		294,896
<b>Total Expenditures</b>		<b>16,210,485</b>		<b>16,210,485</b>
<b>Airport Fund</b>				
Intergovernmental	2,861,000		2,861,000	
Charges for Services	326,000		326,000	
Interest on Investments	6,000		6,000	
<b>Total Revenues</b>	<b>3,193,000</b>		<b>3,193,000</b>	
Public Works Department		3,184,398		3,184,398
Non-Departmental		5,502		5,502
<b>Total Expenditures</b>		<b>3,189,900</b>		<b>3,189,900</b>
<b>Capital Improvements Fund</b>				
Charges for Services	480,000		480,000	
Interest on Investments	17,400		17,400	
<b>Total Revenues</b>	<b>497,400</b>		<b>497,400</b>	
Public Works Department		1,179,249		1,179,249
Non-Departmental		220,000		220,000
<b>Total Expenditures</b>		<b>1,399,249</b>		<b>1,399,249</b>
<b>Parks Capital Improvements Fund</b>				
Taxes	562,000		562,000	
Intergovernmental	9,389,600		9,389,600	
Interest on Investments	19,400		19,400	
Miscellaneous	100,000		100,000	
<b>Total Revenues</b>	<b>10,071,000</b>		<b>10,071,000</b>	
Parks & Recreation Commission		10,238,000		10,238,000
Non-Departmental		1,247,768		1,247,768
<b>Total Expenditures</b>		<b>11,485,768</b>		<b>11,485,768</b>
<b>Debt Service Fund</b>				
Taxes	423,126		423,126	

	City Manager's Recommended		Citizen Budget Committee Approved	
	BN2021-2023	BN2021-2023	BN2021-2023	BN2021-2023
<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
Charges for Services	2,308,600		2,308,600	
Interest on Investments	5,800		5,800	
<b>Total Revenues</b>	<b>3,335,294</b>		<b>3,335,294</b>	
Non-Departmental		3,531,971		3,531,971
<b>Total Expenditures</b>		<b>3,531,971</b>		<b>3,531,971</b>
<b>Water Fund</b>				
Charges for Services	17,819,000		17,819,000	
Interest on Investments	185,600		185,600	
Miscellaneous	51,000		51,000	
Proceeds from Debt Issuance	24,011,700		24,011,700	
<b>Total Revenues</b>	<b>42,067,300</b>		<b>42,067,300</b>	
Public Works Department		43,250,945		43,250,945
Non-Departmental		564,844		564,844
<b>Total Expenditures</b>		<b>43,815,789</b>		<b>43,815,789</b>
<b>Wastewater Fund</b>				
Intergovernmental	-		-	
Charges for Services	12,380,000		12,380,000	
Interest on Investments	173,400		173,400	
Miscellaneous	-		-	
Proceeds from Debt Issuance	7,421,400		7,421,400	
Transfers in from Other Funds	-		-	
<b>Total Revenues</b>	<b>19,974,800</b>		<b>19,974,800</b>	
Public Works Department		22,337,566		22,337,566
Non-Departmental		367,388		367,388
<b>Total Expenditures</b>		<b>22,704,954</b>		<b>22,704,954</b>
<b>Stormwater Fund</b>				
Charges for Services	1,574,600		1,574,600	
Interest on Investments	25,300		25,300	
<b>Total Revenues</b>	<b>1,599,900</b>		<b>1,599,900</b>	
Public Works Department		3,038,666		3,038,666
Non-Departmental		74,203		74,203
<b>Total Expenditures</b>		<b>3,112,869</b>		<b>3,112,869</b>

	City Manager's Recommended		Citizen Budget Committee Approved	
	BN2021-2023	BN2021-2023	BN2021-2023	BN2021-2023
<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
<b>Electric Fund</b>				
Intergovernmental	420,000		420,000	
Charges for Services	36,554,204		36,554,204	
Interest on Investments	50,000		50,000	
Miscellaneous	594,000		594,000	
Proceeds from Debt Issuance	3,000,000		3,000,000	
Transfers in from Other Funds	-		-	
<b>Total Revenues</b>	<b>40,618,204</b>		<b>40,618,204</b>	
Administration Department		2,486,300		2,486,300
Electric Department		35,146,563		35,146,563
Non-Departmental		1,128,985		1,128,985
<b>Total Expenditures</b>		<b>38,761,848</b>		<b>38,761,848</b>
<b>Telecommunications Fund</b>				
Charges for Services	5,583,603		5,583,603	
Interest on Investments	24,660		24,660	
<b>Total Revenues</b>	<b>5,608,263</b>		<b>5,608,263</b>	
Information Technology Department		4,251,0410		4,251,0410
Non-Departmental		1,183,971		1,183,971
<b>Total Expenditures</b>		<b>5,435,381</b>		<b>5,435,381</b>
<b>Insurance Services Fund</b>				
Intergovernmental	-		-	
Charges for Services	3,805,644		3,805,644	
Interest on Investments	1,900		1,900	
Miscellaneous	80,000		80,000	
<b>Total Revenues</b>	<b>3,887,544</b>		<b>3,887,544</b>	
Non-Departmental		3,178,343		3,178,343
<b>Total Expenditures</b>		<b>3,178,343</b>		<b>3,178,343</b>
<b>Health Benefits Reserve Fund</b>				
Charges for Services	11,047,137		11,047,137	
Interest on Investments	20,200		20,200	
<b>Total Revenues</b>	<b>11,067,337</b>		<b>11,067,337</b>	

	City Manager's Recommended		Citizen Budget Committee Approved	
	BN2021-2023	BN2021-2023	BN2021-2023	BN2021-2023
<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
Non-Departmental		12,035,736		12,035,736
<b>Total Expenditures</b>		<b>12,035,736</b>		<b>12,035,736</b>
<b>Equipment Fund</b>				
Charges for Services	8,677,842		8,677,842	
Interest on Investments	6,000		6,000	
Miscellaneous	204,200		204,200	
<b>Total Revenues</b>	<b>8,888,042</b>		<b>8,888,042</b>	
Public Works Department		7,539,463		7,539,463
Non-Departmental		129,920		129,920
<b>Total Expenditures</b>		<b>7,669,383</b>		<b>7,669,383</b>
<b>Parks Equipment Fund</b>				
Charges for Services	200,000		200,000	
Interest on Investments	8,000		8,000	
Miscellaneous	20,000		20,000	
<b>Total Revenues</b>	<b>228,000</b>		<b>228,000</b>	
Parks & Recreation Commission		150,000		150,000
Non-Departmental		120		120
<b>Total Expenditures</b>		<b>150,120</b>		<b>150,120</b>
<b>Cemetery Trust Fund</b>				
Charges for Services	38,500		38,500	
Interest on Investments	16,400		16,400	
Transfers in from Other Funds	1,000		1,000	
<b>Total Revenues</b>	<b>55,900</b>		<b>55,900</b>	
Non-Departmental		130,000		130,000
<b>Total Expenditures</b>		<b>130,000</b>		<b>130,000</b>
<b>Total Revenues</b>	<b>\$ 253,176,182</b>		<b>\$ 253,176,182</b>	
<b>Total Expenditures</b>		<b>\$ 263,572,329</b>		<b>\$ 263,572,329</b>

*BE IT THEREFORE RESOLVED, the Citizen Budget Committee recommends the Ashland City Council analyze what is viable to outsourcing in the General Fund and to bring it back for discussion; and*



*BE IT THEREFORE RESOLVED, the Citizen Budget Committee recommends the Ashland City Council to find reductions and/or revenues to cover \$1 million in the General Fund over the next two years.*


This resolution was duly PASSED and ADOPTED this 14th day of May, 2021.



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Melanie Purcell, Finance Director

SIGNED AND APPROVED this 21 day of May, 2021.



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Shane Hunter, CBC Chair