

Council Business Meeting

February 15, 2022

Agenda Item	2021/23 Supplement Budget & Resolution	
From	Alison Chan	Interim Finance Director
Contact	Alison.Chan@ashland.or.us (541) 552-2003	

SUMMARY

During the course of the Biennium there are times that budget adjustments are necessary. The proposed budget amendments do not increase appropriations by more than ten percent.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for a mid-year amendments to the budget through the supplemental budget process.

This supplement budget will recognize and appropriate unbudgeted revenue. The Parks and Recreation Department has been awarded several grants as detailed in the Staff Supplemental Budget Request. These changes consist of additional appropriations of less than ten percent of the budgeted fund, Oregon budget law allows adoption by Council Resolution with no public hearing required.

The budget amendment reflects multiple increases in appropriations.

<u>Increase In appropriation:</u>		
Parks Fund	Various Grants received	34,189
	Total Increased Appropriation	\$ 34,189

The explanations of each change can be found on the attached Staff Supplemental Budget Request form.

FISCAL IMPACTS

The Supplemental Budget transfers increases revenue and appropriations within the budget.

STAFF RECOMMENDATION

That the Council adopt the attached resolution to authorize proposed changes as defined within this report for a 2021/23 supplemental budget.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to adopt Resolution 2022-02 authorizing a 2021/23 supplemental budget.

REFERENCES & ATTACHMENTS

Attachment 1: Resolution Adopting the Supplemental Budget

Attachment 2: Staff Supplemental Budget Request

1 **RESOLUTION NO. 2022-xx**

2 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR CHANGES TO THE
3 2021/23 BIENNIAL BUDGET

4 **RECITALS:**

5 ORS 294.471 permits the governing body of a municipality to make a supplemental budget for
6 one or more of the following reasons:

- 7 a. An occurrence or condition which had not been ascertained at the time of the preparation
8 of a budget for the current year which requires a change in financial planning.
- 9 b. A pressing necessity which was not foreseen at the time of the preparation of the budget
10 for the current year which requires prompt action.
- 11 c. Funds were made available by another unit of federal, state or local government and the
12 availability of such funds could not have been ascertained at the time of the preparation of the
13 budget for the current year.

14 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,**
15 **RESOLVES AS FOLLOWS:**

16 SECTION 1. In accordance with provisions stated above, the Mayor and City Council of the
17 City of Ashland determine that it is necessary to adopt a supplemental budget, establishing the
18 following amendments:

	<u>Additional appropriations:</u>	
	<u>Appropriation</u>	<u>Resource</u>
<u>Parks General fund</u>		
Parks Division	28,300	
Senior Services Division	5,889	
Intergovernmental		34,189
	\$ 34,189	\$ 34,189

25 SECTION 2. All other provisions of the adopted 2021-2023 BIENNIUM BUDGET not
26 specifically amended or revised in this Supplemental Budget remain in full force and effect as
27 stated therein.

28 SECTION 3. This resolution is effective upon adoption.

29 ADOPTED by the City Council this _____ day of _____, 20__.

30 ATTEST:

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Melissa Huhtala, City Recorder

SIGNED and APPROVED this _____ day of _____, 20__.

Julie Akins, Mayor

Reviewed as to form:

Katrina Brown, City Attorney

Budget Supplemental Request

Date: 1/21/2022

Department: APRC

Explanation of request:

- 1.) SO Pickleball Foundation Grant for pickleball court improvements
2. APF Grant for Senior Services - Equipment/Furniture
3. APF Grant for Senior Services - Program Supplies
4. APF Grant Lithia Park Court Improvements

New Revenue

Account Number	Line Item Name	Amount
211.430120	Administration Grants	\$ 3,300
211.430120.000723.100	Senior Services Grants	\$ 5,300
211.430120.00723.100	Senior Services Grants	\$ 589.43
211.430120	Administration Grants	\$ 25,000.00
Total Amount of Transfer		\$ 34,189.43

Additional Appropriations (Expense)

Account Number	Line Item Name	Amount
121200.704001	Park Improvements	\$ 3,300.00
126900.601640	Miscellaneous Supplies	\$ 5,300.00
126900.601640	Miscellaneous Supplies	\$ 589.43
121200.704001	Park Improvements	\$ 25,000.00
Total Amount of Transfer		\$ 34,189.43

Requested By: Tara Kiswel

Approved By: Michael A Black
Department Head