Council Business Meeting

December 7, 2021

Agenda Item	Amendment to City Manager Pro Tem Employment Agreement	
From	Gary Milliman	City Manager Pro Tem
Contact	Gary.milliman@ashland.or.us	

SUMMARY

Amendment to the Employment Agreement with City Manager Pro Tem Gary Milliman with respect to housing costs.

PREVIOUS COUNCIL ACTION

The Council approved an Employment Agreement with Mr. Milliman in July, 2021.

BACKGROUND AND ADDITIONAL INFORMATION

There is a discrepancy between the Offer of Employment letter and the Employment Agreement with City Manager Pro Tem Gary Milliman with respect to housing costs. The Offer Letter provides for a monthly housing allowance of up to $2,000 to be paid separately, while the Agreement provides for a housing allowance of actual costs, which has been incorporated into the paycheck at $1,495 per month. Mr. Milliman had expected to be reimbursed for his housing costs but, because they are being treated as taxable, the net amount he is receiving is actually much less than the actual rent. Mr. Milliman has requested an amendment to the Agreement to provide for a housing allowance of $2,000 per month, which will bring the amount of compensation much closer to reimbursement for the actual cost of the housing.

The City Manager Pro Tem has discussed this matter with the Mayor, who supports this change.

FISCAL IMPACTS

An additional amount of $505 per month would be paid as a housing allowance, which is equal to $2,525 over the anticipated term of Mr. Milliman's full-time employment with the City.

STAFF RECOMMENDATION

Direct the City Attorney to prepare, and authorize the Mayor to sign, an amendment to the Employment Agreement with Gary Milliman to provide a monthly housing stipend of $2,000 retroactive to August 1, 2021.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

Motion to direct the City Attorney to prepare, and authorize the Mayor to sign, an amendment to the Employment Agreement with Gary Milliman to provide a monthly housing stipend of $2,000 retroactive to August 1, 2021.

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