

Council Business Meeting

November 1, 2022

Agenda Item	CIS Innovation Award	
From	Sabrina Cotta	Deputy City Manager
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SUMMARY

At this year's League of Oregon Cities Conference, the City of Ashland was awarded the CIS Innovation Award. This award is in recognition of the City's creativity in reducing claims and employee injuries through its innovative safety inspection program.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Oregon OSHA requires documented safety inspections for buildings on a quarterly basis. The City goes above and beyond with the safety inspection reports and has been recognized by CIS, our insurance provider, for how easy the reports are to read and understand. Pictures of violations and entertaining graphics that indicate hazards that are fixed, and which are repeat violations. The Safety Team has found a creative way to report violations without making people feel defensive, while encouraging all departments to fix their hazards in a timely manner.

BACKGROUND AND ADDITIONAL INFORMATION

N/A

FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

N/A

ACTIONS, OPTIONS & POTENTIAL MOTIONS

N/A

REFERENCES & ATTACHMENTS

Attachment 1 - 2022 Safety Committee Inspection Report



CITY OF ASHLAND

Safety Committee documents stored on

X drive

“Shared City Files”

“City Safety Committee Risk Mgmt”

Folders:

Minutes / Agendas / Inspection Reports

Safety Committee Inspection Report *April 2022*

Facilities Inspected:

- Team 1: Waste Water Treatment Plant
- Team 2: Cemetery, Golf Course
- Team 3: Hunter Park, Senior Center, N. Mountain Park

Members Present:

- Team 1: Matt O’Connor, Travis Reeder, Kelly Burns, Amanda Billings, Dave Onkka, Heather Gillespie
- Team 2: Not inspected

Senior Center—Nothing to report

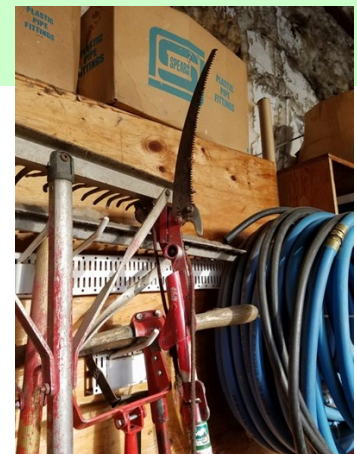
Golf Course

Location: Golf Course - Maintenance Shop

Infraction: No protective covering on saws.

Responsible Department: Parks

Priority: HIGH



Golf Course

Location: Golf Course - Maintenance Shop

Infraction: Missing Fire Extinguisher

Responsible Department: Parks

Priority: HIGH



Infraction: Unsecured O2 Canister

Responsible Department: Parks

Priority: HIGH

N. Mountain Park - Nothing to Report

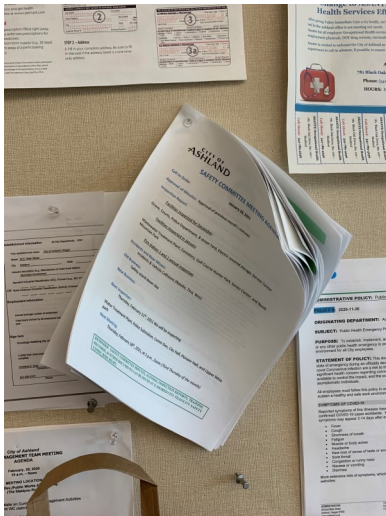
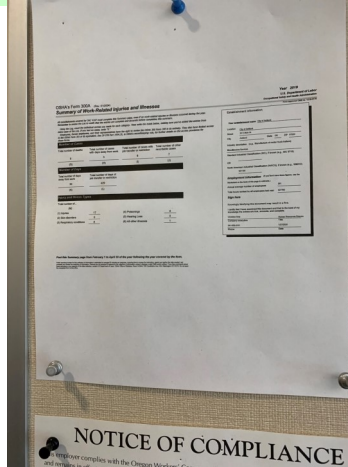
Waste Water Treatment Plant

Location: WWTP Office

Infraction: 300 Log not up to date

Responsible Department: PW

Priority: High



Location: WWTP Office

Infraction: Safety Minutes posted not up to date

Responsible Department: PW

Priority: High

Location: WWTP Centrifuge

Infraction: No lock out for centrifuge

Responsible Department: PW

Priority: High



Waste Water Treatment Plant

Location: WWTP Compressor Room

Infraction: Housekeeping/trip hazard

Responsible Department: PW

Priority: High



Location: WWTP Compressor Room

Infraction: Labels falling off

Responsible Department: PW

Priority: High



Location: WWTP Compressor Room

Infraction: oil on floor

Responsible Department: PW

Priority: High



Waste Water Treatment Plant

Location: WWTP

Infraction: Emergency lights not tested/dead batteries

Responsible Department: PW

Priority: High



Location: WWTP Fenced Area

Infraction: Eyewash lids open

Responsible Department: PW

Priority: High

Location: WWTP Fenced Area

Infraction: Warning Signs on ground

Responsible Department: PW

Priority: High



Waste Water Treatment Plant

Location: WWTP

Infraction: Fire Alarm not operating correctly. Phone line Issue

Responsible Department: PW/ IT

Priority: High



Location: WWTP Break Room

Infraction: Photos falling

Responsible Department: PW

Priority: Medium

Location: WWTP Filter Room

Infraction: Open fertilizer sitting on floor in water

Responsible Department: PW

Priority: High



Waste Water Treatment Plant

Location: WWTP

Infraction: Fluorescent Lights in garbage

Responsible Department: PW

Priority: High



Location: WWTP RAS

Infraction: Exit Door Blocked

Responsible Department: PW

Priority: Medium



Location: WWTP RAS

Infraction: Out of date eyewash

Responsible Department: PW

Priority: High



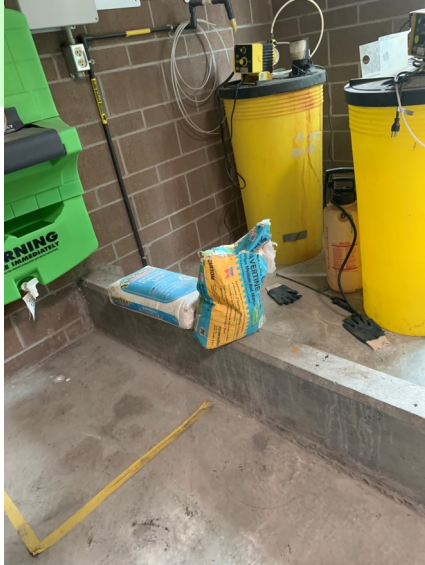
Waste Water Treatment Plant

Location: WWTP RAS

Infraction: Open mortar near drain/
Housekeeping

Responsible Department: PW

Priority: High



Location: WWTP RAS

Infraction: Panels blocked

Responsible Department: PW

Priority: High

Location: WWTP RAS

Infraction: UV panels blocked

Responsible Department: PW

Priority: High



Waste Water Treatment Plant

Location: WWTP

Infraction: Cardboard stacked near water heater

Responsible Department: PW

Priority: High



Location: WWTP Office

Infraction: Expired AED Pads

Responsible Department: PW

Priority: High



Location: WWTP—Shop

Infraction: Saw missing blade cover

Responsible Department: PW

Priority: High



Cemetery



Location: Cemetery

Infraction: First Aid kit inspection record needs inspection and signature.

Responsible Department: PW

Priority: Medium

Location: Cemetery—Various locations

Infraction: Fire Extinguisher

inspections/signatures needed. Inspection tag needed for first aid kit

Responsible Department: PW

