



Application For:

Residential Block Party Permit

Administration approval required _____
Permit Fee: \$17
Permit # _____

Ashland Municipal Code (AMC) Chapter 13.02.040 states that no person may occupy or encroach upon a public right-of-way without permission of the City in the form of a franchise, license or permit. The City Administrator has authorized the Public Works Administration Department to issue Residential Block Party Permits on the City's behalf.

Applicant Information

Name _____ Phone (day) _____
Address _____ Phone (evening) _____
Date of Closure _____ Times of Closure _____

Will amplified music/sound be played? _____ (if yes, complete a Noise Permit application)

Application Checklist

I certify by initialing the following is true and/or provided:

- _____ All information on this application form is true.
- _____ Site Plan showing cross streets, areas of closure and traffic control plan (Including location and type of MUTCD approved barricades and closure signs).
- _____ All affected neighbors have been notified.
- _____ Only MUTCD approved barricades and road closure signs will be used. **Failure to use MUTCD approved barricades and closure signs will result in revocation of permit.**
- _____ All trash will be picked up by the end of the closure time.
- _____ A 20-foot emergency access lane will be maintained **at all** times during the block party.
- _____ Attached copy of Noise Permit (if applicable).
- _____ Enclosed a non-refundable fee of \$17.

I shall hold the City of Ashland, its officers, agents, and employees free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including appeals therefrom, which may result from granting this permit.

Applicant Signature _____ Date _____

For Staff Use Only

Approved Not Approved Fire Dept Review Signed _____ Date _____
Special Conditions of Approval _____

Copies to Public Works, Fire, Police, Administration

